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MINUTES

TOWN OF PARKER COMMON COUNCIL
SPECIAL WORK SESSION/REGULAR COUNCIL MEETING/SPECIAL WORK
SESSION
TOWN COUNCIL CHAMBERS 1314 11th STREET
TUESDAY, March 2, 2021 5:15 P.M.

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE SPECIAL WORK SESSION TO ORDER: Mayor Bonds calls the Special Work Session to order at 5:15 PM.

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper, Council Member Savino, Council Member De Leon, Absent Council Member Hartless, Absent Council Member Lucas, Absent Council Member Schontz

Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam, Director Of Public Works Steve Zeigler, Chief Of Police Michael Bailey, Library Manager Tracy Mcconnell, Director Of Community Development Nora Yackley, Senior Center Director Darla Tilley, Community Health Outreach Director Lee Ann Anderson.

Others Present: John Gutekunst

PURPOSE:

Discussion Only

- a. Public Works FY20-21 Update

Steve Ziegler, Public Works Director

Director of Public Works Steve Zeigler provides the council with an overview of the 2020 completed projects, and provides an overview of the 2021 opportunities for projects. He notes the various training and job functions of the employees of the public works department.

Steve gives a breakdown of the total hours worked by various Public Works Department and how they are spending their time.

b. Community Development FY20-21 Update

Nora Yackley, Community Development Director

Due to lack of time Item B is recessed until after the regular meeting. The special work session is called to order again at 7 p.m.

Director of Community Development Nora Yackley provides an overview of the 2020 projects that have been completed. She provides an overview of the permit fees valuations, and the number of permits issued noting the dramatic increases since she has taken over the Community Development Office.

CALL THE REGULAR MEETING TO ORDER: Mayor Bonds calls the regular meeting to order at 6 p.m.

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper,, Council Member Savino, Council Member De Leon, Absent Council Member Heartless, Absent Council Member Lucas, Absent Council Member Schontz

Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam, Director Of Public Works Steve Zeigler, Chief Of Police Michael Bailey, Library Manager Tracy Mcconnell, Director Of Community Development Nora Yackley, Senior Center Director Darla Tilley, Community Health Outreach Director Lee Ann Anderson.

Others Present: John Gutekunst, Melissa Newton, Carol Brown

PLEDGE OF ALLEGIANCE: Given by all in attendance

PROCLAMATION: 2021 National Read Across America Day, Celebrating the Birthday of Dr. Seuss

Library Manager Tracy McConnell and her staff read the proclamation for the 2021 National read Across America Day celebrating the birthday of Dr. Seuss. Mayor Bonds signs the proclamation pictures are taken.

PRESENTATION: Carol Brown, WACOG

Carol Brown from WACOG provides the council with an overview of the services that they offer in our area.

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CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Town of Parker Regular Meeting Minutes of February 16, 2021

MOTION: Move to Approve Regular Meeting Minutes of February 16, 2021
BY: VM Hooper
SECOND: CM De Leon
VOTE: All others in favor, the motion passed;

REGULAR AGENDA:

Discussion and possible action on the following item(s)

- 1. Approve/Deny CDBG 117-21 Water Reservoir Tank Painting IFB
Steve Ziegler, Public Works Director

The Director of Public Works requested the Mayor and Council to authorize staff to publish the water reservoir tanks invitation for bids which was included in the 117-21 CDBG funding agreement. Steve notes the council approved the acceptance of the CDBG 117-21 funds for the purpose of painting the water tanks, replacing the chlorinator at the pump house, replacing the backup generator and replacing seven non-functioning valves in the pump house. To date the grant funds that have been used were for the purchase of the new chlorinator. He notes that the invitation for bid will be published beginning Wednesday March 3rd in the Parker Pioneer, Havasu News Herald and will be posted on the town's website. A pre-bid meeting will be held Thursday March 18th at 11 a.m. to go over the project and to answer any questions for prospective bidders and the invitation for bid will close Monday March 29th at 2 p.m. when bids will be opened in council chambers. The bids will be presented to Council on April 6th to award the bid. Vice mayor Hooper asks what color their tanks will be painted. Skip notes that due to requirements of the Department of Homeland Security the tanks will need to be painted a desert color, matching the surrounding area. Council Member Savino asks about requirements regarding AWA and ADEQ, Steve notes that bidders will have to follow standard AWA requirements. There are no other questions.

MOTION: Move to Approve CDBG 117-21 Water Reservoir Tank Painting IFB
BY: CM De Leon
SECOND: CM Savino
VOTE: All others in favor, the motion passed;

- 2. Approve/Deny Recommendation for New Committee Member-Streets and Traffic
Amy Putnam, Town Clerk

Town clerk Amy Putnam requests Council to approve the new Committee Member as recommended by the streets and traffic committee. She notes that this will fill one of the two open seats; there are no questions regarding this item.

MOTION: Move to Approve Recommendation for New Committee Member-Streets and Traffic
BY: CM Savino
SECOND: VM Hooper
VOTE: All others in favor, the motion passed;

3. Approve/Deny Recommendation for New Committee Members-Senior Center
Amy Putnam, Town Clerk

Town Clerk, Amy Putnam requests Council to approve the recommendations for the new committee members for the senior center committee. She notes that Town Manager Wedemeyer and herself reviewed the applications for reseating the Senior Center committee and that 4 applications were received for the seats. They both recommend approving all four applications. Mayor Bonds asks if all members meet the residency requirements? Yes all four applicants meet the requirements. Vice Mayor Hooper asks where the committee will be meeting Town Clerk Putnam advises they will be meeting in council chambers.

MOTION: Move to Approve Recommendation for New Committee Members-Senior Center
BY: VM Hooper
SECOND: CM De Leon
VOTE: All others in favor, the motion passed;

4. Approve/Deny Recommendations of Advisory Committee Structure, Meeting Locations and Staff Support

Amy Putnam, Town Clerk

Town Clerk Putnam requests the Mayor and Council to approve the recommendations of the advisory committee structure, meeting locations and staff support document attached to this memo. The request comes in order to streamline their record keeping of the Town Clerk as well as provide guidance for the town of advisory committees. She notes the outline of the advisory committee structure and the roles that Council and support staff should provide to the committees. She notes that these updates should enhance the productivity and cohesiveness of all the town advisory committees and make sure that we are meeting all requirements as related to open meeting law and posting of agendas. Mayor Bonds asks about the number of people on each committee. Town clerk Putnam suggests that all committees should be 5 to 7 people in order to keep the structure cohesive between all advisory. Council Member Savino notes that with the oversight of the Town Clerk that should keep us in line with open meeting law and posting requirements. Amy also notes that this will streamline the attendance record keeping as well.

MOTION: Move to Approve Recommendations of Advisory Committee Structure, Meeting Locations and Staff Support
BY: CM Savino
SECOND: VM Hooper
VOTE: All others in favor, the motion passed;

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COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

- *Chamber of Commerce-CM Savino + Manager Wedemeyer*
- * Tourism-CM Hartless * Joint Venture-VM Hooper + CM Savino* PAACE-CM Lucas*
- *Tribal Committee -Mayor Bonds + CM Savino *
- *Parks & Recreation- CM Lucas + VM Hooper* Senior Center-CM De Leon+ CM Savino *
- *Streets & Traffic -VM Hooper + CM Savino*
- *Library Board-CM Shontz* La Paz County Fair Board-Mayor Bonds*
- * WACOG-CM De Leon + CM Savino*
- *WAEDD- CM Hartless*

Councilmember Savino attended the chamber board meeting and notes that they spoke about the BITD downtown experience. They are trying to get a wrap up meeting scheduled with Jeff at BITD

Vice Mayor Hooper notes that he was Present telephonically for these streets and traffic meeting and basically what they talked about was what is being spoken about tonight at the work session

Mayor Bonds notes that she attended the fair board meeting and they are moving forward with the fair this year.

ANNOUNCEMENTS:

Thursday	March 4, 2021	Senior Center Committee Meeting	9:30 AM Parker Senior Center
Monday	March 8, 2021	Friends of the Library Meeting	12:00 PM Parker Public Library
Monday	March 8, 2021	Parks and Recreation Committee	4:00 PM
Monday	March 8, 2021	Library Advisory Board	5:00 PM Parker Public Library
Tuesday	March 9, 2021	PAACE Coalition Meeting	11:00 AM Virtual
Thursday-Saturday	March 11-13, 2021	La Paz County Fair	
Tuesday	March 16, 2021	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

CALL THE SPECIAL WORK SESSION TO ORDER: Mayor Bonds calls the special worksession to order at 7:00 PM we move back to Item b from the first part of the worksession.

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper,, Council Member Savino, Council Member De Leon, Absent Council Member Heartless, Absent Council Member Lucas, Absent Council Member Schontz

Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam, Director Of Public Works Steve Zeigler, Chief Of Police Michael Bailey, Director Of Community Development Nora Yackley

PURPOSE:

Discussion Only

a. Public Works Arrowhead/Bronco Street Project

Steve Ziegler, Public Works Director


Director of Public Works Steve Ziegler provides council with an update of the Arrowhead/Bronco Street project. He provides the recommendations from the engineer regarding the drainage issues and how they are proposing to solve the problems. He notes that he will be bringing this item back to council at a regular meeting for approval.

ADJOURN THE SPECIAL MEETING: Mayor Bonds adjourns the special meeting at 8:06 p.m.

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

Approve



Karen Bonds, Mayor

ZOOM MEETING INFORMATION

**SPECIAL WORK SESSION/REGULAR COUNCIL MEETING/SPECIAL
WORKSESSION**

Time: March 2, 2021 5:15 PM Arizona

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Passcode: 687515**

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669-900-6833
253-215-8782**

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