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MINUTES

**TOWN OF PARKER COMMON COUNCIL
SPECIAL WORK SESSION/REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, April 6, 2021 5:30 P.M.**

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE SPECIAL WORK SESSION TO ORDER: Mayor Bonds call the worksession to order at 5:30 PM.

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper, Council Member Savino, Council Member De Leon, Council Member Lucas, Council Member Schontz
Absent Council Member Hartless

Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam, Director Of Public Works Steve Zeigler, Chief Of Police Michael Bailey, Library Manager Tracy Mcconnell, Senior Center Director Darla Tilley, Community Health Outreach Director Lee Ann Anderson, Sergeant Johnny Ferris, Town Attorney Justin Pierce.

Others Present: John Gutekunst, Hollie Bonds, Jeff Phillips, Erin Taylor, Angela Hunter, Erica Daniels and Melissa Newton

PURPOSE:

Discussion Only

a. Police Department Presentation of Spillman RMS Program

Michael Bailey, Chief of Police

Chief of Police Michael Bailey provides the council with an overview of the spillman program. He notes the various capabilities of the program. He notes the different agencies within the county that are using the program in conjunction with the Sheriff's Office. He notes that with the Sheriff's Office being the hosting agency this will save us over half the price of the program hosting ourselves. The company is looking to have a letter of commitment as soon as possible. Chief Bailey notes that he is seeking grant funds from the USDA to cover a portion of the cost of the program. He notes that it is a 55/45 matching Grant. Vice Mayor Hooper asks if the Colorado River Indian tribes are participating agencies as well. Holly Bonds notes that at this time CRIT is not a participating agency. Vice Mayor Hooper asks about the servers, the servers will be housed over at the Sheriff's Office. He also asks who has permission to use the information, Holly notes that information is only shared with participating agencies and only what information is specified by the agency itself. Council Member Savino asks if this was a budgeted item no it was not. He asked how the current system is working and why this change is needed. Chief Bailey notes that the current system is not integrated with the other platforms that the department uses for citations and notes that staff is having to do double data entry. The system is fully integrated with all of the other citation programs and software that the department currently uses and will eliminate the need for double data entry. Holly notes that the sheriff's office will be assisting the department with training on the new software. Vice Mayor Hooper asks when payment is due for the new software, Chief Bailey notes the first payment will not be due until July 21, 2021.

CALL THE REGULAR MEETING TO ORDER: Mayor Bonds called the meeting to order at 6 p.m.

ROLL CALL OF COUNCIL: Mayor Bonds, Vice Mayor Hooper, Council Member Savino, Council Member De Leon, Council Member Lucas, Council Member Schontz
Absent Council Member Hartless

Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam, Director Of Public Works Steve Zeigler, Chief Of Police Michael Bailey, Library Manager Tracy Mcconnell, Senior Center Director Darla Tilley, Community Health Outreach Director Lee Ann Anderson, Sergeant Johnny Ferris, Town Attorney Justin Pierce.

Others Present: John Gutekunst, Hollie Bonds, Jeff Phillips, Erin Taylor, Angela Hunter, Erica Daniels and Melissa Newton

PLEDGE OF ALLEGIANCE: Given by all in attendance

PROCLAMATION: Week of the Young Child

Erin Taylor from First Things First provides the council with an overview of their program highlights here in the La Paz/Mohave area. She hands out different materials for the week of the young child and reads the proclamation.

PROCLAMATION: Sexual Assault Awareness Month

Angela Hunter and Erica Daniels from the Colorado River Crisis Services are present this evening and provide an overview of Sexual Assault Awareness Month and their efforts in the community to raise awareness and reads the proclamation.

PRESENTATION: BITD-Jeff Phillips

Jeff Phillips from Best In The Desert Racing Association wanted to take the time to thank Council and staff for all their efforts over the last race season. He presents several awards to council and staff for their efforts.

CALL TO THE PUBLIC:

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CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Town of Parker Special Work Session/Regular Council Meeting Minutes of March 16, 2021
- | | |
|----------------|--|
| MOTION: | To approve the Special Work Session/Regular Council Meeting Minutes of March 16, 2021 |
| BY: | CM Savino |
| SECOND: | CM DeLeon |
| VOTE: | With all others in favor, the motion passed; |

REGULAR AGENDA:

Discussion and possible action on the following item(s)

- 1. Approve/Deny Police Department Purchase of Spillman RMS
Michael Bailey, Chief of Police
Chief of Police Michael Bailey notes this is the item that we spoke about during the work session there are no further questions.

MOTION:	To approve Police Department Purchase of Spillman RMS
BY:	VM Hooper
SECOND:	CM Lucas
VOTE:	With all others in favor, the motion passed;

- 2. Approve/Deny Bid Acceptance for Library Storage Building
Tracy McConnell, Library Manager

Library manager Tracy McConnell is requesting approval to begin construction on the storage /meeting room new building. She notes that at the May 19,2020 council meeting the mayor and Council approved the library to spend up to \$7,500 to purchase a 10 x 20 Weather King building. She then found out about a matching funds state grant that was available. The library received notification of the \$7,500 award on December 17th. Tracy notes that she has obtained three estimates from license contractors for construction of the building the following estimates are attached. Mike Zynda construction for a total of \$17,080.00, LoPresti construction for \$18,500.00, and Morrison Custom Homes and Remodeling for \$18,125.00 Tracy would like to approve and accept the bid for Mike' Zynda construction for \$17,080.00. She notes that the funds from this will come from the state Grant \$7,500.00, fund 14 for \$7,580.00 and the friends of the library have committed \$2,000 for the project. There are no questions regarding this item

MOTION: To approve Bid Acceptance for Library Storage Building
BY: CM Lucas
SECOND: VM Hooper
VOTE: With all others in favor, the motion passed;

3. Approve/Deny Arrowhead/Bronco Street Project

Steve Ziegler, Public Works Director

Director of Public Works Steve Zeigler respectfully request the Mayor and Council to authorize staff to hire Sunland asphalt utilizing their 1 GPA contract 17-16P-05 for the base bid and all 3 alternates on the Sunland bid ph-007998 dated 1-29-21 for \$ \$460,464.73. On March 16th Council approved Sunland asphalt to perform the base bid and alternate 1 on the Arrowhead/Bronco Street project bid ph-007998 from Sunland. After further discussion with the Town Manager it was decided to move forward with the entire project at this time instead of phases so the project will be performed in the following steps. Pulverizing existing pavement down to 5 inches,place a 2 1/2 inch ABC base layer, grade and compact then place 2.5 in Asphalt on top and compact. Grade the shoulders to slope to 19 water retention basins and install 5 dry wells; the retention basins and dry wells are indicated on the drawing of the project area; the project is scheduled to begin April 12th and take three to four weeks to complete. The funding from this project will be coming from the FYI 20-21 streets capital budget where \$770,200 was allocated. To date the public works department has been Capital funds on the 30 Corners, Agency road LED lights and crack sealing. There is an estimated \$696,200 remaining in the budget to pay for this project. There are no questions regarding this item.

MOTION: To approve the Arrowhead/Bronco Street Project
BY: VM Hooper
SECOND: CM Shontz
VOTE: With all others in favor, the motion passed;

4. Approve/Deny Eagle Ave. Median Removal

Steve Ziegler, Public Works Director

The Director of Public Works respectfully requests the Mayor and Council to approve the hiring of Sunland asphalt utilizing the 1 GPA contract 17-16P-05 to remove the median on Eagle Avenue and place asphalt for a total of \$9,396 plus tax. Steve notes due to the recent purchase of the Town lots along Eagle Avenue the new property owner requested the removal of the median to allow better access to the lots for pulling boat trailers in and out. Steve notes there is an attachment that shows the locations of the median and the following work will be performed. The concrete curb median will be removed. The area will be graded, compacted and then a 3-inch layer of asphalt will be laid. Public Works will remove the existing electrical box and wiring. We will also cap and abandon the existing water lines. The project is beginning April 12th and should take about 3 to 4 weeks to complete. The funding for this project is coming from the approved

FYE 20 - 21 Streets Capital project budget where there was an estimated \$235,000 remaining after the Arrowhead/Bronco project. Council Member Savino asks who will take care of the electric and water removal Steve notes the public works department will be taking care of it as noted on the memo. There are no other questions regarding this item.

MOTION: To approve the Eagle Ave. Median Removal
BY: CM Lucas
SECOND: CM Savino
VOTE: With all others in favor, the motion passed;

5. Approve/Deny 19th, 20th and Joshua Ave. Street Project
Steve Ziegler, Public Works Director

Director of Public Works respectfully requests the Mayor and Council to authorize staff to hire Sunland Asphalt using their 1 GPA contract 17-16P-05 to pulverize and pave 19th and 20th Avenues from California to Joshua and Joshua from 19th to 20th for \$105,435 plus tax. The condition of 19th and 20th on the segments of Joshua are beyond repair and at the end of their service life and would need to be replaced. The road segments will be pulverised, graded and compacted then a 2.5 inch layer of asphalt will be placed. The project is scheduled to begin April 12th 2021 Sunland Asphalt is here working on the Arrowhead/Bronco project and will take approximately three to four weeks to complete. The funding for this project is coming from the approved FY 20-21 Streets Capital project budget where there is an estimated \$226,340 remaining upon completion of the Bronco and Eagle Avenue projects. There are no questions on this item

MOTION: To approve the 19th, 20th and Joshua Ave. Street Project
BY: VM Hooper
SECOND: CM De Leon
VOTE: With all others in favor, the motion passed;

6. Approve/Deny Bid Acceptance for the CDBG 117-21 Water Tank Rehab Project
Steve Ziegler, Public Works Director

The Director of Public Works respectfully requests the Mayor and Council to authorize staff to award the water tank Improvement project to MMI Tank and Industrial Services for \$79,776.00. On November 3rd 2020 Town Council approved the acceptance of the CDBG 117-21 funds for the purpose of painting the water tanks, replacing the chlorinator at the pump house, replacing the backup generator and replacing 7 non function valves to the pump house. As of today the only grant funds that have been used before the purchase of the chlorinator. This project will include power washing the tanks, performing visual inspections, and repairs as needed. Applying a full primer coat, intermediate coat, and finish coat to a total thickness of 7 to 11 mils. The specifications required to follow is the American Water Works Association standard D102-7 coating steel water storage tanks. On March 18th we had a pre-bid meeting and had three contractors attend, MMI, Arizona Coating Applicators and M&M Tank Coating Company. On March 29th the bid opening was held and only one bid was received which was from MMI Tank and Industrial Services. MMI is anticipating a late April project start and thinks it'll take about two weeks to complete. The CDBG 117-21 funds are \$ 232,401.00. \$41,832.00 goes to admin costs and the remaining \$190,401.00 is for water and system improvements. \$10,441.92 was used to purchase the chlorinator so there's a remaining balance of \$180,127.08.

MOTION: To approve the 19th, 20th and Joshua Ave. Street Project
BY: CM Savino
SECOND: CM Shontz
VOTE: With all others in favor, the motion passed;

7. Approve/Deny WACOG AAA for Nutrition Services SFY 2021 Contract Operating Budget Amendment #2

Darla Tilley, Senior Center Director

Senior Center Director recommends Council approves the SFY 2021 amendment # 2 to the contract operating budget with WACOG AAA for nutrition programs. The initial contract for SFY 2021 was approved in August of 2020. Staff was concerned with the lower amount, but we were given more money and Town Council approved SFY 2021 contract operating budget amendment #1 in December 2020. Staff is now happy to bring to Council the SFY 2021 amendment. The total amount received was \$63,488.00 Congregate will receive \$28,870.00 and home-delivered will receive \$34,618.00 Staff has made cuts where it was possible and would continue to monitor and make additional cuts as needed. There are no questions on this item

MOTION: To approve the WACOG AAA for Nutrition Services SFY 2021 Contract Operating Budget Amendment #2
BY: VM Hooper
SECOND: CM De Leon
VOTE: With all others in favor, the motion passed;

8. Approve/Deny Proclamation Rescinding the Declaration of a Local Emergency to Address COVID-19

Lori Wedemeyer, Town Manager

This Proclamation rescinds the declaration of local emergency that was dated on March 20, 2020 for the town of Parker. Opening of various town amenities is discussed. It is noted there has been no mask mandate. Council still encourages everyone to follow CDC guidelines to prevent the spread of covid-19.

MOTION: To approve the Proclamation Rescinding the Declaration of a Local Emergency to Address COVID-19
BY: VM Hooper
SECOND: CM De Leon
VOTE: With all others in favor, the motion passed;

9. Approve/Deny Town Attorney/Town Prosecutor Agreement

Lori Wedemeyer, Town Manager

Town Manager Lori Wedemeyer requests Council to approve the agreement with Pierce Coleman PLCC for attorney services and prosecutorial services. It is noted the workload with Pierce Coleman has increased dramatically. We have numerous issues in all of the Departments that have been worked on. When we started the original contract in 2019 the workload equated to just a little over \$5,000 per month. Over the last three months are average workload equated to about \$14,000 per month. The attached agreement shows an increase from 5000 per month to 9500 per month and it is noted the town is also requesting to use Pierce Coleman for our prosecutorial services. This will greatly help the Community Development Department and the Parker Police Department. Town Manager Wedemeyer notes that she has spoken with the department heads and everyone is satisfied with the performance Pierce Coleman. The new agreement will be a flat fee of \$169,200 for FY 21-22. The agreement will come back next year to see if the workload has increased or decreased.

MOTION: To approve the Town Attorney/Town Prosecutor Agreement
BY: CM De Leon
SECOND: CM Shontz

VOTE: With all others in favor, the motion passed;

10. Approve/Deny Resolution 04-2021 Renewal of Membership in the Rural Arizona Group Health Trust

Lori Wedemeyer, Town Manager

Town manager Wedemeyer requests Council to approve the resolution extending our membership in the rural Arizona Group Health Trust. She notes that we've been participating in the trust for several years and that it has been a good savings to the town. There are no questions on this item

MOTION: To approve the Resolution 04-2021 Renewal of Membership in the Rural Arizona Group Health Trust
BY: Vm Hooper
SECOND: CM Lucas
VOTE: With all others in favor, the motion passed;

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COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

- *Chamber of Commerce-CM Savino + Manager Wedemeyer*
- * Tourism-CM Hartless * Joint Venture-VM Hooper + CM Savino* PAACE-CM Lucas*
- *Tribal Committee -Mayor Bonds + CM Savino *
- *Parks & Recreation- CM Lucas + VM Hooper* Senior Center-CM De Leon+ CM Savino *
- *Streets & Traffic -VM Hooper + CM Savino*
- *Library Board-CM Shontz* La Paz County Fair Board-Mayor Bonds*
- * WACOG-CM De Leon + CM Savino*
- *WAEDD- CM Hartless*

Council Member Savino notes that he attended the Chamber of Commerce meeting and received an updated report from the town manager. Vice Mayor Hooper and Council Member Savino both attended the joint venture meeting Upcoming repairs to the facilities were discussed. Town Clerk Amy Putnam notes that she received information from the parks and rec committee regarding the Easter eggstravaganza scavenger hunt There are approximately 300 chocolate bunnies that were handed out to kids as well as over a hundred and fifty coloring books.

ANNOUNCEMENTS:

Saturday	April 10, 2021	Annual Town of Parker Clean Sweep	
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Monday	April 12, 2021	Parks and Rec Committee Meeting	4:00 PM
Monday	April 12, 2021	Library Advisory Committee Meeting	5:00 PM
Thursday	April 15, 2021	Parker Regional Chamber of Commerce and Tourism Monthly Business Mixer @ The Bar	5:30 PM
Tuesday	April 20, 2021	Next Regular Council Meeting	6:00PM

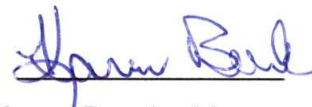
Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Bonds adjourns the meeting at 6:45 p.m.

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

Approve



Karen Bonds, Mayor

ZOOM MEETING INFORMATION

SPECIAL WORK SESSION/REGULAR COUNCIL MEETING

Time: April 6, 2021 5:30 PM Arizona

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