

*Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item*

**Due To COVID-19 And Social Distancing Requirements**  
**This Meeting Will Be Open To The Public in Limited Capacity**  
**For Additional Meeting Information**  
**Please See The Last Page Of this Agenda or Email The Town Clerk**  
**[clerk@townofparkeraz.us](mailto:clerk@townofparkeraz.us)**

## MINUTES

TOWN OF PARKER COMMON COUNCIL  
REGULAR COUNCIL MEETING/EXECUTIVE SESSION  
TOWN COUNCIL CHAMBERS  
1314 11<sup>th</sup> STREET  
TUESDAY, May 4, 2021 6:00 P.M.

**MAYOR'S ANNOUNCEMENT:** Please silence or mute your electronic devices during the Council Meetings

**CALL THE REGULAR MEETING TO ORDER:** Mayor Bonds called the meeting to order at 6:00 PM

**ROLL CALL OF COUNCIL:** Mayor Bonds, Vice Mayor Hooper, Council Member De Leon, Council Member Hartless, Council Member Lucas, Council Member Schontz, Absent Council Member Savino,

Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam, Director Of Public Works Steve Zeigler, Chief Of Police Michael Bailey, Library Manager Tracy Mcconnell, Director Of Community Development Nora Yackley, Community Health Outreach Director Lee Ann Anderson, Lieutenant Johnny Ferris.

Others Present: John Gutekunst, Michael Kelly, Kerry Norris, Lydia Lara, Phillip Lara, Buni Hooper, Lois Moore

**PLEDGE OF ALLEGIANCE:** Given by all in attendance

CALL TO THE PUBLIC:

There was one call to the public present to the clerk.

1. Lois Moore- *“I will try to project. I’m here to talk about the senior center. I do know we were doing fine and then all the sudden we are getting stuff from City Hall, specifically Lori to change our committee, which we are in the process of doing. And then this letter from the auditors which we were trying to get to her with our attorney changes. We asked repeatedly for copies of these letters, specifically the one letter we asked repeatedly for copies I think we maybe got one letter. I don’t want to see the center shut down, we can’t do anything about Darla and that’s unfortunate she did a great job while she was there. I do want to keep the pressure on. I don’t want to hear just yes ma’am yes sir I really hope you’re watching out for what’s happening in the community.”*

If you wish to address the Council during this meeting, please read and fill in the information on the “Call to the Public” form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

***Approve the following:***

- a. Town of Parker Special Work Session/Regular Council Meeting Minutes of April 6, 2021

**MOTION:** To approve Special Work Session/Regular Council Meeting Minutes of April 6, 2021  
**BY:** CM Shontz  
**SECOND:** VM Hooper  
**VOTE:** With all others in favor, the motion passed;

- b. Town of Parker Public Hearing/Regular Council Meeting Minutes of April 20, 2021

**MOTION:** To approve Public Hearing/Regular Council Meeting Minutes of April 20, 2021  
**BY:** CM Shontz  
**SECOND:** Cm De Leon  
**VOTE:** With all others in favor, the motion passed;

REGULAR AGENDA:

***Discussion and possible action on the following item(s)***

- 1. Approve/Deny New Carpet-Town Offices (manager’s office & public works)  
Steve Ziegler, Public Work Director

The Public Works department recommends the Mayor and Council authorize staff to hire Tile and Carpets Unlimited Inc. to install carpet tiles and wall base in the new Town Manager office and Public Works office for a total of \$7,975.44. The last four to five weeks the Public Works staff has been preparing the new Town Manager office for occupancy by performing the removal of a partition wall, removal of the carpet and section of the old ductwork. Charlie's Kustom Air has relocated the AC unit to the roof and installed new supply and return ducts. The Public Works team built a new wall, insulated the entire office and installed the drywall and paint at the office so now it's ready for carpet. The Public Works office needs new carpet as well. There are two different colors of carpet in the space both are worn out and needing replacing. Over the course of several weeks Steve notes he has called the following carpet contractors. Oasis Floor & Design Center, tile and carpet unlimited. A&E flooring Tile And Carpet Inc., Rogers tile and flooring. He knows he's left multiple voice mails and inquired about getting a proposal for carpet but unfortunately only two contractors were willing to come here and take a look at the project. Oasis floors is the contractor that installed the carpet at the Magistrate Court and they provided a proposal of \$14,194.59. Tile and Carpets Unlimited provided a proposal of \$7,975.44. Those proposals include the demolition of the existing carpet in the Public Works office, new carpet tile and wall base for both offices. The funding for this purchase and installation is coming from the fy20-21 capital projects for the town hall building where we budgeted \$27,000 for the roof replacement that we did not get to this year. Mayor Bonds asks why this move is necessary? The Town Manager notes this will put her in a more central location and more accessible to staff. My smear Hooper asks if we will be budgeting again for the roof repairs? Yes we will be putting that into the budget for fy21-22. Council Member De Leon asks why we had no local bids? Steve notes that presently there are no local flooring companies and he is unaware of anyone in town that does carpet installation. There are no further questions or comments on this item.

**MOTION:** To approve New Carpet-Town Offices (manager's office & public works)  
**BY:** CM De Leon  
**SECOND:** Vm Hooper  
**VOTE:** With all others in favor, the motion passed;

2. Approve/Deny Gemalto Cogent/Live Scan

Michael Bailey, Chief of Police

Chief of Police Michael Bailey is seeking Council approval to enter into an agreement with Gemalto Cogent Inc. to provide this department with Live Scan capabilities with regards to fingerprinting. The Parker Police Department was contacted by Gemalto Cogent Inc. to become a Live Scan location within Parker. Applicants needing fingerprints will complete an online application. After the application is complete and paid for, they will bring their confirmation to our department to be fingerprinted. Applicants will pay for the fingerprints online prior to coming to us. The fee for each session is approximately \$7. Out of that \$7, \$3 is paid to the police department. Gemalto Cogent Inc. will provide all the necessary equipment to the Parker Police Department for free. They ask that we enter into an asset site agreement for the applicant processing services. This agreement will be in effect until either party chooses to terminate the agreement. There is no cost to the Parker Police Department or the Town of Parker. Gemalto Cogent Inc. will provide all of the equipment and maintenance and training. We're only required to have an internet connection to their equipment. The Parker police department will receive a portion of the fees on a monthly basis. Mayor Bonds asks if this is a new pilot plan? Chief Bailey's understanding is that this company received funding from DPS to be the sole provider of Live Scan fingerprinting service in Arizona. He notes that there used to be a place in town but they are no longer in business. Besides the jail, the Town of Parker will be the only other entity to offer Live Scan fingerprinting. He notes the issues with rolled fingerprints. He notes they will still provide rolled fingerprints if needed, it will be very rare that it has to be done. Council member Hartless notes that you have to go to Havasu or even further to have his fingerprints done with Live Scan. Mayor

*Bonds asks about upgrades to the system, Chief Bailey notes that all upgrades and maintenance to the system is provided by the company. Council member Hartless asks when this will be available? Chief Bailey notes as soon as the agreement is signed they will schedule installation hopefully within the next few weeks. Vice Mayor Hooper asks how many fingerprints we do throughout the year? Chief Bailey notes we do about half a dozen a week. There are no further questions regarding this item.*

**MOTION:** To approve Gemalto Cogent/Live Scan Agreement  
**BY:** VM Hooper  
**SECOND:** CM Hartless  
**VOTE:** With all others in favor, the motion passed;

3. Approve/Deny Ammo Purchase

Michael Bailey, Chief of Police

*Parker Police Department is seeking counsel approval to purchase 25,000 rounds of .223 and 5,000 rounds of 9 mm ammo through Miwall Corporation. Due to the nationwide shortage of ammunition we have searched multiple ammo supply companies to purchase ammo for our department. Miwall Corporation was the only company that had ammo in stock and at a low price. Under the town of Parker ordinance 1-11-5(D), Town Council can waive the purchasing limits of items that are being purchased if they are available from a single source or if any emergency exists that would put public health or safety in jeopardy if such purchases were delayed. As mentioned above, Miwall Corporation was the only ammunition company who had ammunition at this price and even more importantly, had the ammunition available. Our ammunition was nearly depleted and we run the risk of having to sacrifice training as we do not have enough to train every officer. The cost for the ammunition will be \$8,500 for the 25000 .223 rifle rounds and \$1,650 for the 5,000 9 mm rounds. VM Hooper notes this is a very good deal for ammunition. There are no other questions or comments regarding this item.*

**MOTION:** To approve Ammo Purchase  
**BY:** CM De Leon  
**SECOND:** VM Hooper  
**VOTE:** With all others in favor, the motion passed;

4. Approve/Deny Ordinance 04-2021

Nora Yackley, Community Development Director

*Community Development Director Nora Yackley, request the Mayor and Council adopt ordinance 04-2021 approving the request from Sean Martin, to change the zoning of property located at 22062 Central Avenue APN 307- 51023B, R-2 medium-density residential zoning to I-2 General Industrial Zoning District. The general plan land use and 2005 zoning ordinance designated the reference parcel as an R2 Residential Medium Density Zoning District but the parcel is surrounded to the north and east by BLM, to the west by state trust land and to the South is medium-density residential zoning. Notices were published in the local newspaper, posted on the parcel, and five letters to 5 property owners were sent out. The applicant conducted the required neighborhood meeting to discuss the proposed zoning changes. No objections were presented at the neighborhood meeting and none were noted on the utility response sheets. The Planning and Zoning commission met on April 22, 2021 and voted to recommend to council that the zoning be changed as requested by the property owner. A proposition 207 waiver has been signed by the applicants and was stipulated by the commission. There will be no fiscal impact of this change except for the recording fees with the La Paz County Recorder's Office for the updated ordinance. The proposed project at the site is discussed, Nora notes that the applicant agent is present to answer any questions. It is noted that this project includes a composting pile that will provide soil to local farmers. Nora points out on the map the areas of the new project. VM Hooper asks if it*

*will create any new jobs. Yes, approximately 4 new jobs will be created. CM Shontz asks about a conditional permit timeline. Nora notes there is no definitive timeline that the permit ends in, and the Town can set any conditions that it would like. She notes they can run up to 25 years, they have stipulated 10 years on this permit, at that time it will be revisited. The agent notes that if building was to commence in the area it would be in their best interest to convert the property back to residential and build on it. There are no further questions on this item.*

**MOTION:** To approve Ordinance 04-2021  
**BY:** CM Lucas  
**SECOND:** CM Shontz  
**VOTE:** With all others in favor, the motion passed;

5. Approve/Deny Commission Recommendation-Docket CU 01-2021

Nora Yackley, Community Development Director

*Community development director Nora Yackley requests Council approve the rezoning application for the property located at 22062 Central Avenue from the current R 2-10 medium density to I-2 General industrial for the purpose of constructing an on-site composting facility. A composting facility per zoning regulations requires a conditional use permit as well. The terms and conditions for the conditional-use permit have not been completed. Nora provides the council with a site analysis which includes the information on the property; she notes that the reference parcel is approximately 17.5 acres and gives the dimensions of the property. The general plan land use and 2005 zoning ordinance designated the reference parcel as R-2 Residential Medium however none of the properties have been developed at this time. The purpose of the I-2 General Industrial Zoning District provides for areas of general and concentrated fabrication, manufacturing, processing and open land uses appropriately screened and landscaped that are in close proximity to major access routes for the transport of products, materials, and employees. It is intended that this District provide adequate space for industrial operation and related activities so that the economic base of the Town may be strengthened and employment opportunities expanded while protecting residential and commercial land use from the objectionable encroachments and negative impacts. She notes that notices were published in the local paper per state law and legal notices were posted at the parcel and letters were sent to 5 property owners representing 5 parcels within the stipulated 300 ft. The applicant conducted the required neighborhood meeting April 19, 2021 to discuss the proposed zoning changes and conditional use. The applicant agent Mike Kelly, Renee Nelson and town staff were in attendance. The Review Committee response sheets were sent to local agencies and utilities. No objections were presented at the neighborhood meeting or noted on the response sheets. Staff would recommend the applicant's desires to change the current zoning R2-10 residential medium density to I-2 General Industrial for the purpose of constructing an on-site composting facility. Staff also recommends the required conditional use permit as well and a waiver of claims for diminution of value statement be signed by the applicant. Council member heartless asks about the Review Committee he asks if all of the approximately 25 businesses listed had to review this? Nora notes only the affected entities would have needed to review even though they are listed. She notes that department heads that would be affected also reviewed this including PD and Public Works. Steve notes that he has a concern with water. There will not be a well-built, water will be trucked in and stored in a tank. The applicant's agent notes that they recycle lots of water. Steve asks about restroom facilities, only portable toilets at this time. There are no other questions regarding this item.*

**MOTION:** To approve Commission Recommendation-Docket CU 01-2021  
**BY:** VM Hooper  
**SECOND:** CM De Leon  
**VOTE:** With all others in favor, the motion passed;

6. Approve/Deny Recommendation for New Committee Member-Planning and Zoning  
Amy Putnam, Town Clerk  
*Town Clerk Amy Putnam, requests approval of the recommendation for a new committee member on the Planning and Zoning Board. She notes that Parks and Recreation Member Allen May has expressed interest in also serving on the Planning and Zoning Board. There are no questions on this item.*

**MOTION:** To approve Recommendation for New Committee Member-Planning and Zoning  
**BY:** CM Hartless  
**SECOND:** CM De Leon  
**VOTE:** With all others in favor, the motion passed;

7. Approve/Deny Resolution 06-2021 for designation of Chief Fiscal Officer  
Amy Putnam, Town Clerk  
*Town Clerk Amy Putnam requests the Mayor and Council approve Resolution 06- 021 designating the Chief Fiscal Officer for the Town of Parker. She notes that this is an annual housekeeping item. In order for the annual reports to be filed with the auditor General's office we have to have a chief Fiscal Officer designated. There are no questions regarding this item*

**MOTION:** To approve Resolution 06-2021 for designation of Chief Fiscal Officer  
**BY:** CM De Leon  
**SECOND:** CM Lucas  
**VOTE:** With all others in favor, the motion passed;

8. Approve/Deny Funding for Pop Harvey Aquatic Summer Camp & Learn to Swim Program \$7000.00  
Amy Putnam, Town Clerk  
*Town Clerk Amy Putnam requests Mayor and Council to approve funding for the Pop Harvey Aquatic Summer Camp And Learn To Swim Program. At the May 3, 2021 Parks and Recreation Committee meeting it was recommended that Council approve the budgeted funding for the Pop Harvey Aquatic Association's Swim Camp in the amount of \$1,500 and learn to swim program in the amount of \$5,500. The Pop Harvey Aquatic Association provides a summer program designed to teach kids how to swim and lifesaving classes for teens. Swim lessons were offered to over 100 children last summer. Their goal is to provide swim lessons for at least 100 children this year. The Best Western in Parker is also contributing to the program by allowing the association to use the pool and facilities at the hotel. The town of Parker has supported the program by making a financial contribution for many years. The fiscal impact will be a total of \$7,000 for the summer of 2021. there are no questions regarding this item*

**MOTION:** To approve Funding for Pop Harvey Aquatic Summer Camp & Learn to Swim Program \$7000.00  
**BY:** CM Lucas  
**SECOND:** CM Shontz  
**VOTE:** With Vice Mayor Hooper recusing himself from this item and all others in favor, the motion passed;

9. Approve/Deny Cancellation of City Ball Park Lease

Lori Wedemeyer, Town Manager

*Town manager Lori Wedemeyer moves to council to approve or deny the cancelling of the lease with the Colorado River Indian Tribes for the City Ball Field Lease and redirect the money to the building and running of a new town swimming pool in the area where the old swimming pool used to be. The city ball field costs the town approximately \$70,424 to keep it running every year. This does not include the insurance or the fact that there have been numerous occasions of vandalism going on at the park. She notes that we do currently have Western Park/Aaron Hill Ball field and according to the Diamondbacks agreement dated 2012 - 2013 there are no restrictions on who can or can not use the field. Town Manager Wedemeyer notes that she believes the Parks and Recreation committee has made recommendations as to who can or cannot use the Diamondbacks field. It is noted that there are funds available for the building of a new swimming pool in the amount of \$242,298.59 and we would like to put the savings from running the city ball field of \$70,424 towards the new pool. She believes that the \$70,424 a year should be able to help run a new pool half the size of the Olympic size pool that we had in the past. She notes that almost 15 years ago the cost of running the Olympic size pool was approximately \$140,000 a year; this was due to waste from age and old parts. She knows this will be a nice compliment to the splash pad that is there. Mayor Bonds notes the ongoing issues with the vandalism and notes that we don't have jurisdiction. Steve notes there has been continued vandalism at the bathrooms. The women's restroom has been completely destroyed as of last year they converted the remaining bathroom into a men's and women's and recently the urinal was completely destroyed. The restroom has now been completely closed and there is a porta potty. Steve also notes that he's been in contact with a restoration company and they have recommended completely demolishing the skatepark as we would be throwing money away if we tried to restore it. Mayor Bonds asks how we can accommodate softball? Steve notes that we can use Western Park to accommodate t-ball, but we would have no place to accommodate softball with our current facilities. Steve notes that little league and other leagues could still reach out to see if they can use the facilities. Vice Mayor Hooper asks about possibly vacating the street behind Western Park to enlarge the actual park to make room for everyone. It could be used for whatever we need. David Lucas notes that he has some concerns; he notes that if we make this decision too quickly and we lose the fields then the kids won't be able to play little league for the rest of the season. He notes that they are going into majors and All Stars. He doesn't want to make a hasty decision with no contingency plan in place at this time. It is noted we can put a date on the end of the lease. Council Member Heartless says this sounds like two separate things. He doesn't think we should just eliminate the lease to just put in a swimming pool we want to eliminate the least because of the reasons that were stated. Discussions regarding a possible motion are discussed. Steve feels that we should wait until the end of the season as well. Just because we don't lease the property from the tribes doesn't mean that they won't be able to use it, they will just have to go through the tribes to do it. Council Member Shontz asks if it's appropriate if the Little League could use the high school fields. No, the bases are different lengths apart. Again little league would have to go through crit to get approval to use the fields as they own that land too. Discussion continues regarding field sizes. Mayor Bonds asks about the park at the other end of town. Steve notes that that is not an actual park, it is a retention pond. Council Member Lucas also notes they're trying to get a soccer league you up and going as well. Additional properties are discussed and they are unsuitable for soccer as well.*

**MOTION:** To Table Cancellation of City Ball Park Lease  
**BY:** CM Hartless  
**SECOND:** VM Hooper  
**VOTE:** With all others in favor, the the motion to table this item is passed;

**COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:**

- \*Chamber of Commerce-CM Savino + Manager Wedemeyer\*
- \* Tourism-CM Hartless \* Joint Venture-VM Hooper + CM Savino\* PAACE-CM Lucas\*
- \*Tribal Committee -Mayor Bonds + CM Savino \*
- \*Parks & Recreation- CM Lucas + VM Hooper\* Senior Center-CM De Leon+ CM Savino \*
- \*Streets & Traffic -VM Hooper + CM Savino\*
- \*Library Board-CM Shontz\* La Paz County Fair Board-Mayor Bonds\*
- \* WACOG-CM De Leon + CM Savino\*
- \*WAEDD- CM Hartless\*

*Vice mayor Hooper notes that he attended The streets and traffic meeting and turns the item over to Steve to update everybody on the arrowhead Bronco project and other Paving projects within town. There are no other council member liaison reports.*

**ANNOUNCEMENTS:**

Thursday	May 6, 2021	Parker Public Library Adult Book Club	6:00 PM-7:00 PM @ Parker Public Library
Monday	May 10, 2021	Parks and Rec Committee Regular Meeting	4:00 PM
Monday	May 10, 2021	Library Advisory Board	5:30 PM
Thursday	May 13, 2021	Parker Public Library Teen Book Club	5:30 PM-7:00 PM @ Parker Public library
Tuesday	May 18, 2021	Next Regular Council Meeting	6:00 PM

***Unless so noted, all meetings are held in the Council Chambers located at 1314 11<sup>th</sup> Street.***

**ADJOURN REGULAR MEETING AND CONVENE INTO EXECUTIVE SESSION:**

Before the meeting is adjourned Vice Mayor Hooper makes a motion to table the Executive session. The motion is seconded by Council Member Lucas and all other members are in favor. The meeting is adjourned at 7:20 PM

**CALL THE EXECUTIVE SESSION TO ORDER: Tabled**

ROLL CALL OF COUNCIL:

PURPOSE:

1. Discussion and possible action to convene into an Executive Session pursuant to A.R.S. § 38-431.03A (1 ) for the purpose of:
  - a. Discussion of the job performance of the Town Manager

***Convene into Executive Session***

**"Note, Executive Session are not open to the public, Matters discussed in an Executive Session must be kept Confidential by those attending"**

ADJOURN THE EXECUTIVE SESSION:

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible  
The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

Approve

\_\_\_\_\_  
Karen Bonds, Mayor

## **ZOOM MEETING INFORMATION**

REGULAR COUNCIL MEETING  
Time: May 4, 2021 6:00 PM Arizona

Join the Zoom Meeting from your computer with the address below. Follow the instructions on the Zoom website.  
(Available for Audio and Video)

<https://us02web.zoom.us/j/82715701769?pwd=TStlQjBqYlU5a243K3JmY01kdUY3dz09>

Meeting ID: 827 1570 1769  
Passcode: 219864

Or

Dial one the numbers below. If one is busy try the next. Once you're connected follow the prompts.

346-248-7799  
669-900-6833  
253-215-8782  
312-626-6799  
646-558-8656  
301-715-8592

Meeting ID: 827 1570 1769  
Passcode: 219864