

MINUTES

TOWN OF PARKER COMMON COUNCIL
SPECIAL REGULAR / PUBLIC HEARING COUNCIL MEETING
TOWN COUNCIL CHAMBERS 1314 11th STREET
TUESDAY, JUNE 20, 2017 5:45 P.M.

MAYOR'S ANNOUNCEMENT: Mayor Beaver requested everyone to please silence or mute their electronic devices during the Council Meetings

CALL THE SPECIAL REGULAR MEETING TO ORDER: Mayor Beaver called the Special Meeting to order at 5:45 P.M.

ROLL CALL OF COUNCIL: Present: Mayor Beaver, Vice Mayor Hooper, Council Members Collett, V. Hartless, R. Hartless, Savino, and Shontz

Staff Present: Town Manager Wedemeyer, Public Works Director Stewart, Library Manager Davis, Senior Center Director Tilley, Sergeant Bailey, and Town Clerk Cockrell

Others Present: John Gutkunest

PRESENTATION:

“Present, discuss, consider and adopt the tentative estimate of expenses (budget) for Fiscal Year 2017-2018 and set a public hearing for discussion of the budget”

Adjourn the Special Meeting and convene into a Public Hearing

Manager Wedemeyer reported the town has held three budget work sessions which notices of all and the public hearing had been posted; this fiscal 2017/2018 year budget is \$17,093,348. She provided the Council with the Capital Projects listing, and information on the General Fund, the Special Revenue Funds, the Permanent Fund, the Utility Enterprise Fund (Water), and the Debt Service Funds. Once approved this tentative budget would come back for its final adoption in July then all forms would be published for two week and go to the Auditor General for approval. She asked if any of Council had questions now or they could wait until the next public hearing. VM Hooper inquired on the library rook was it completed; PW Director Stewart replied it was a third of complete. CM Collette inquired on the Bed Tax revenues; had the new Hamptons been included. TM Wedemeyer replied no, not being completed yet she preferred not to include those funds. CM R. Hartless inquired on the Community Partners funding, was it to remain the same, she replied for the most but Economic Development be at \$25,000. Mayor Beaver thanked the Department Heads for keeping their expenses down for the staff making the Town the great place it is.

Mayor adjourned the Special Meeting and then convened into the Public Hearing at 5:49pm

CALL THE PUBLIC HEARING TO ORDER: Mayor Beaver called the Public Hearing to order at 5:50pm

ROLL CALL: Present: Mayor Beaver, Vice Mayor Hooper, Council members Collett, V. Hartless, R. Hartless, Savino, and Shontz

1. Discussion
 - a. Re: Fiscal Year 2017-2018 Budget
 - b. Citizens Comments

Town Manager stated the Council heard her presentation earlier if anyone had any further questions. Hearing none, Mayor Beaver asked if any citizens had any questions or comments on the proposed budget; hearing none Mayor adjourned.

Adjourn the Public Hearing and convene into a Special Budget Session

Mayor Beaver adjourned from the Public Hearing and convened into a Special Budget Session at 5:51pm

Roll call: Present: Mayor Beaver, Vice Mayor Hooper, Council Members Collett, V. Hartless, R. Hartless, Savino, and Shontz

1. Approve/Deny the Tentative Adoption of Fiscal Year 2017 – 2018 Budget.

MOTION: The Tentative Adoption of Fiscal Year 2017/ 2018 budget of \$17,093,348 be approved to include the following: Capital Projects for the town in the amount of \$7,043,268, including \$292,002 from GADA loan and \$5,500,000 from grant funding; the Chamber of Commerce, Tourism & LaPaz Economic Development will be funded as follows: \$23,000 for the Chamber, \$25,000 for Tourism & \$25,000 to Economic Development. Community Partners will remain the same as FY 2017-2018, and the Employees will receive a 3% COLA and up to a 3% merit on their anniversary date.

BY: VM Hooper

SECOND: CM Collett

VOTE: All in favor, the motion passed

Adjourn the Special Budget Session and convene into the Regular Meeting

Mayor Beaver adjourned the Special Budget Session and Convened into the Regular Meeting

CALL TO ORDER: Mayor called the Regular Meeting to order at 6:00pm

ROLL CALL OF COUNCIL: Present: Mayor Beaver, Vice Mayor Hooper, Council Members Collett, V. Hartless, R. Hartless, Savino, and Shontz

INVOCATION: Given by Reverend Lisa Goforth from Church of the Resurrection
John Gutmest gave the invocation in the Reverend Goforth absence

PLEDGE OF ALLEGIANCE Given by all present

CONSENT AGENDA:
Approve the following:

- a. Regular Council Meeting Minutes of June 6, 2017 (absent CM Collett)

MOTION: The June 6th minutes are accepted and approved

BY: CM Shontz

SECOND: VM Hooper

VOTE: With CM Collett abstaining not being present, the remaining approved and passed the motion

REGULAR AGENDA:
Discussion and possible action on the following item(s)

1. Approve/Deny the Tentative Adoption of Fiscal Year 2017-2018 Budget
Number one would be discontinued being handled with the prior motion
2. Approve/Deny the Town of Parker Police Department Intergovernmental Agreement annual renewal with Parker Unified School District #27 for the Safe School Officer.

Chief of Police Romo

Sergeant Bailey in the absence of Chief explained this is the annual renewal of the intergovernmental agreement between the school system and the town to share the cost equally for the school resource officer, which has been in place for many years. Many compliments were given by the council to Officer Martinez for setting such a high example and giving the youth an example both the school system and the town could be proud of

MOTION: The Intergovernmental Agreement renewal with Parker Unified School District #27 and the Town of Parker Police Department for the Safe School Officer is approved as presented.

BY: CM Collett

SECOND: CM Savino

VOTE: All in favor, the motion passed

3. Approve/Deny Parker Police Departments purchase of laptop computer and a printer to be installed in the newly acquired DUI Enforcement Vehicle; using Arizona Governor's Office of Highway Safety grant funds.

Chief of Police Romo

Sergeant Bailey explained this request to submit a letter asking to purchase a laptop and computer for the newly acquired DUI enforcement vehicle; the state would pay back the expenditure for the proposed

equipment bringing our unit up to date to utilize the E-Warrants system. CM Collett commented he thought this was fantastic and so motioned the request

MOTION: Parker Police Departments purchase of laptop computer and a printer to be installed in the newly acquired DUI Enforcement Vehicle; using Arizona Governor's Office of Highway Safety grant funds is approved as presented

BY: CM Collett

SECOND: VM Hooper

VOTE: All in favor, the motion passed

4. Approve/Deny the re-appointment of Chairman George Rennau to an additional four-year term on the Town of Parker Board of Adjustments

Public Works Director Stewart explained this was a housekeeping item to keep our board of adjustments staffed; no comments were given by the council,

MOTION: Re-appointment of Chairman George Rennau to an additional four-year term on the Town of Parker Board of Adjustments be approved as presented

BY: VM Hooper

SECOND: CM Shontz

VOTE: All in favor, the motion passed

5. Approve/Deny the re-appointments of Vice-Chairman Chonna Marshall and Board Member Andy Wheatley to an additional four-year term each on the Town of Parker Planning and Zoning Commission

Public Works Director Stewart explained this item too is housekeeping, no comments again were given by the council

MOTION: Re-appointments of Vice-Chairman Chonna Marshall and Board Member Andy Wheatley to an additional four-year term each on the Town of Parker Planning and Zoning Commission

BY: VM Hooper

SECOND: CM Savino

VOTE: All in favor, the motion passed

6. Approve/Deny a New Series #10 Liquor License for Parker Shell-C Store from Applicant, Robert Frank Kec at the business located at 1100 California Avenue, Parker AZ.

Town Manager Wedemeyer deferred to the Clerk to explain this item:

Town Clerk Cockrell explained Bob Kec is the original owner of the property at 1100 California Avenue along with Western States Petroleum on Geronimo Avenue, he had leased it early back in 2016 to Mr. Forst which Council had approved a beer and wine license good through July 2017. Mr. Frost vacated the premises out of the blue, so Mr. Kec assumed the existing license and is applying for a new Series #10 as a Corporation. All legal posting have been completed and the town department heads are in approval and recommend this item for approval.

MOTION: New Series #10 Liquor License for Parker Shell-C Store from Applicant, Robert Frank Kec at the business located at 1100 California Avenue, Parker AZ. Is approved as presented

BY: CM Savino

SECOND: CM R Hartless

VOTE: All in favor, the motion passed

- 7 Approve/Deny authorize Public Works to Call for Bids for services and materials to perform the 2017 Annual Street Striping Project. (FY-16/17 approved Capital Projects)

Public Works Director Stewart is requesting to advertise for bids for the materials and services to perform the 2017 annual street striping project. VM Hooper inquired if the town owned a striping machine, PW Stewart replied yes; however, it is old and it is more cost effective for the outside company does the project while allowing town staff to complete their existing work. Council agreed it is more beneficial to go out to bid being cost and time efficient.

MOTION: Staff is authorized to issue a Call for Bids on the 2017 Annual Striping Project as presented

BY: CM Savino

SECOND: CM Collett

VOTE: All in favor, the motion passed

- 8 Approve/Deny authorize Public Works to purchase and take delivery of water meters for the annual water meter replacement program. (FY-16/17 approved Capital Projects)

Public Works Director Stewart explained this request is to ensure the town water meters are accurate and that the reporting is consistent with ADEQ standards. It is the annual replacement program that is annually budgeted. Council commented it was pleased with the department's ongoing schedule.

MOTION: Staff is authorized to proceed with the annual water meter purchase and replacement schedule as was presented

BY: VM Hooper

SECOND: CM Shontz

VOTE: All in favor, the motion passed

- 9 Approve/Deny Public Works to purchase and replace existing inoperative valves throughout the Town Water System. (FY-16/17 approved Capital Projects)

Public Works Director Stewart explained it was time to purchase water meters for the annual replacement program which is an ongoing process insuring the town water system keeps in compliances. Earlier this month staff shut the system down for approximated three hours and replaced one of the main valves; there are 10 known of inoperative valves that require replacement. This process would be completed using the available capital program funds.

MOTION: Public Works purchase and replace existing inoperative valves throughout the Town Water System is approved as presented

BY: Mayor Beaver

SECOND: VM Hooper

VOTE: All in favor, the motion passed

10. Approve/Deny Contract Amendment #1 between the Parker Senior Center and Western Arizona Council of Governments (WACOG) Area Agency of Aging (AAA) for the centers nutritional program State Fiscal Year 2017.

Senior Center Director Tilley explained this was the first amendment to the Center's 2017 contract with WACOG/AAA for the nutrition program. Currently the funding and the numbers will remain the same but she was a bit uncertain what could happen with the State funding. Due to the new forms and reporting requirements some things have been done different, but overall all is okay, budgeted for, and funded.

MOTION: Amendment #1 between the Parker Senior Center and Western Arizona Council of Governments (WACOG) Area Agency of Aging (AAA) for the centers nutritional program State Fiscal Year 2017.is approved as presented

BY: VM Hooper

SECOND: CM Collett
VOTE: All in favor, the motion passed

11. Approve/Deny a contract between Parker Senior Center and Western Arizona Council of Governments (WACOG) Area Agency of Aging (AAA) for the Centers Nutritional program State Fiscal Year 2018.

Senior Center Director Tilley explained the center has been the provider for LaPaz County senior nutrition program since 2005, the center served over 32,000 meals during the last fiscal and have traveled over 27,000 to deliver the home delivered meal program. She is asking to continue for the 2018 fiscal year service. All of council voiced their kudos to the center for all it and the staff does for all our town and county residents.

MOTION: The Parker Senior Center and Western Arizona Council of Governments (WACOG) Area Agency of Aging (AAA) for the Centers Nutritional program State Fiscal Year 2018 is approved as presented

BY: CM Savino
SECOND: CM Shontz
VOTE: All in favor, the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

- *Chamber of Commerce - CM Savino + Manager Wedemeyer*
- * Tourism - Mayor Beaver + Manager Wedemeyer *
- Enterprise Zone-Open * Joint Venture - VM Hooper + CM Collett*
- Tribal Committee - Mayor Beaver + CM Savino *
- Parks & Recreation- CM Collett * Senior Center-CM Savino *
- Streets & Traffic - VM Hooper + CM Savino*
- Library Board - CM Shontz * La Paz County Fair Board - Mayor Beaver
- * WACOG - CM Hartless * PAACE - CM Collett
- *WAEDD - CM Savino + Mayor Beaver*

CM Collett reported the Parks and Recreation Committee has been very active, Poston Rotary has put their RnR project at Pop Harvey on hold for the summer. Comments were voiced on the looks of the sick and dead grass at the park; which it was explained is due to the winter rye dying and the Bermuda hasn't come on yet. PW would see that additional water is applied to bad areas. It however was commented that both Western and the Cemetery are looking beautiful. The Summer Program is going great there were over 80 youths at the first day events VM Hooper commented on the request to paint the old pool house wall for PAACE Movies in the Park which CM R Hartless had suggested due to their screen's wind damage. CM V Hartless reported attending the recent WACOG meetings, they are still looking for volunteers to be on the committee.

CALL TO THE PUBLIC:

THERE WAS NONE GIVEN AT THIS MEETING

ANNOUNCEMENTS:

Mon. June 26 th	Streets n Traffic Committee Meeting (VM Hooper + CM Savino)	5:15pm
Thurs. June 29 th	CDBG Public Meeting	4:00pm

Tuesday, July 4th All Town offices will be **closed** in observance of the Independence Day
Mon. July 10th Parks n Recreation Committee 4:00pm
Tue. July 11th **Next Special/Regular Council Meeting** 6:00pm

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURNMENT:

Mayor Beaver adjourned the Special Budget Work Session at 6:40pm

Approve

Dan Beaver, Mayor

CERTIFICATION:

I certify that the following is a true and correct copy of the minutes of the Special Regular/Public Hearing Council Meetings of the Town of Parker Common Council, which was held on Tuesday, June 20, 2017. I further certify the meeting was duly called, held, and that a quorum was present.

Candy Cockrell, Town Clerk

Some members of the Council or the Town Attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the Town Clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible.