

MINUTES

TOWN OF PARKER COMMON COUNCIL  
REGULAR MEETING  
TOWN COUNCIL CHAMBERS 1314 11<sup>th</sup> STREET  
TUESDAY, AUGUST 1, 2017

MAYOR'S ANNOUNCEMENT: Vice Mayor Hooper asked all present to please silence or mute their electronic devices during the Council Meeting

CALL THE REGULAR MEETING TO ORDER: in absence of Mayor Beaver, Vice Mayor Hooper called the regular meeting to order at 6:00 P.M.

ROLL CALL OF COUNCIL: Present: Vice Mayor Hooper, Council Members Collett, R. Hartless, V Hartless, Savino, and Shontz  
Absent, Mayor Beaver

Staff Present: Town Manager Wedemeyer, Chief of Police Romo, Public Works Director Stewart, Library Manager Davis, Senior Center Director Tilley, Administrative Secretary Johnson, and Town Clerk Cockrell

Others Present: John Gutkunest, Jose Garcia, and Perry Kaufman

INVOCATION: Given by Pastor Jose Garcia from the Apostolic Church

PLEDGE OF ALLEGIANCE Given by all present

REGULAR AGENDA:

***Discussion and possible action on the following item(s)***

1. Approve/Deny a Special Event Liquor License for the Thursday, August 17, 2017 Chamber Mixer to be held at the at 1109 Geronimo Avenue AWC Community Center, beginning at 5:30pm ending at 7:30pm.

*Town Manager Wedemeyer referred to the Clerk for this topic; Ms Cockrell explained the request is the normal Chamber of Commerce monthly mixer but the college is requesting a special event permit due to being held on the schools property. all legal posting have been complied with and it is staff's recommendation for the license approval. No comments were voiced from the council*

**MOTION:** A Special Event Liquor License for the Thursday, August 17, 2017 Chamber Mixer to be held at the at 1109 Geronimo Avenue AWC Community Center, beginning at 5:30pm ending at 7:30pm is approved as presented

**BY:** CM Shontz

**SECOND:** CM Collett

**VOTE:** All in favor, the motion passed

2. Approve/Deny the Town of Parker annual Memorandum of Understanding with Western Arizona Council of Governments Area Agency on Aging (WACOG/AAA) to provide office space at the Parker Senior Center located at 1115 12<sup>th</sup> Street for the provision of Case Management Services provided by WACOG staff, for the period of July 1, 2017 through June 30, 2018.

*Senior Center Director Tilley explained this is her annual request for the Center to provide office space for the WACOG Case Manager for fiscal year 2018; this service has been at the center since 2010 and is very beneficial for the clients. Staff recommends approval for this item; no comments came from the council.*

**MOTION:** The Memorandum of Understanding with Western Arizona Council of Governments Area Agency on Aging (WACOG/AAA) to provide office space at the Parker Senior Center be approved as presented

**BY:** CM Savino

**SECOND:** CM Collett

**VOTE:** All in favor, the motion passed

3. Approve/Deny a Memorandum of Understanding between Parker Community Senior Center and Western Arizona Community Alliance (WACA) for providing office space for placement of an AmeriCorps VISTA member serving LaPaz County as a VISTA Health and Wellness Coordinator during the period of August 28, 2017 through August 27, 2018.

*Senior Center Director Tilley explained this too is for an agreement to provide administrative services for the WACA staff which too use the facility of the Center to provide their services from. Again, this service is very beneficial for the clients; she recommends approval for this item.*

**MOTION:** Memorandum of Understanding between Parker Community Senior Center and Western Arizona Community Alliance be approved as presented

**BY:** CM Shontz

**SECOND:** CM Savino

**VOTE:** All in favor the motion passed

4. Approve/Deny the Town of Parker enter a Contract for Professional Services with Willdan Engineering, Inc. to perform On-Call Building Safety Professional Services and issue an Authorization of Services for a period of two years.

*Public Works Director Stewart explained the town currently has a agreement with the county to perform building inspections which the county in turn has an agreement with the firm of Willdan to perform the same services. The town hasn't had its own inspector since losing Guy Gorman from staff due to health issues. Willdan would also provide on call services and plan review along with the normal building inspections. CM Collett inquired if this amount was within the budget; the manager replied yes, that by using this firm the town could recoup many of the fees that are now going to the county and it also would be very beneficial as the county is closed on Fridays but the contractors are not.*

**MOTION:** Town of Parker enter a Contract for Professional Services with Willdan Engineering, Inc. to perform On-Call Building Safety Professional Services and issue an Authorization of Services for a period of two years is approved as presented

**BY:** CM Collett

**SECOND:** CM Savino

**VOTE:** All in favor, the motion passed

5. Approve/Deny Public Works Department accept the lowest qualified bidder to provide services to replace the transmission and associated components on PW#4, a 2005 Ford F-150 using the HURF Revenues in the Streets Account.

*Public Works Director Stewart explained staff had requested bids from the three local suppliers to provide the service of and to replace the transmission in the 2005 Ford F-150 PW-4 truck; Parker Motor was the low bidder.*

**MOTION:** The low bid from Parker Motor at \$3,322.40 to replace the transmission and associated components on PW#4, a 2005 Ford F-150 using the HURF Revenues in the Streets Account is approved as presented

**BY:** CM R. Hartless

**SECOND:** CM Collett

**VOTE:** All in favor, the motion passed

6. Approve/Deny Public Works purchase two (2) new 4" diameter OMNI water meters with auto-read capability from the Dana–Kepner Company for a total of \$2,954.58 each.

*Public Works Director Stewart explained the Dana-Kepner Company is a sole-source supplier for the type of meters the town uses; staff didn't need to go out to bid on the 4" inch water meters. Due to its size and cost it is not an item the town keeps in stock, staff will order and install the meters.*

**MOTION:** The purchase of two new 4" diameter OMNI water meters with auto-read capability from the Dana–Kepner Company for a total of \$2,954.58 each is approved as presented

**BY:** CM Savino

**SECOND:** CM Shontz

**VOTE:** All in favor, the motion passed

- 7 Approve/Deny authorize Public Works to proceed to update the Town of Parker Permit Valuation and the Permit Fee Structure to increase the Town's Building Permit Fees.

*Public Works Director Stewart explained the current fee used by the town was adopted in 2008; he would like to bring the town's permit processing to the same as the county is currently using. This is a stair step process he said, if approved tonight the town will post for 60 days on its website the intentions to raise our fee's, then we will publish a notice in the newspaper for 2 weeks of the same to finally bring the new fee structure back to the council for your adoption. CM Collett said he was concerned with the timing of the fee increase, its coming right behind the trash and water fee increase; CM V Hartless asked would this be a charge for everyone, that reply was no, only to those that are requesting to pull a new permit. PW Stewart added this process would take about 60 days, with that there were no other comments given.*

**MOTION:** Public Works be authorized to proceed to update the Town of Parker Permit Valuation and the Permit Fee Structure to increase the Town's Building Permit Fees is approved as presented

**BY:** CM Shontz

**SECOND:** CM Savino

**VOTE:** All in favor, the motion passed

- 8 Approve/Deny Public Works award the 2017 Annual Striping Contract to the qualified low bidder, and issue the Notice to Proceed to Speedy Striping, Inc. for a total of \$17,450.00.

*Public Works Director Stewart explained bids were requested to do the annual town street striping of centerline, right-of-way parking, stop bars, and new crosswalks. Our budget allows this fiscal \$18,000 the low bidder is Speedy Striping for \$17,450 and is staff's recommendation for Council's approval.*

**MOTION:** Award the 2017 Annual Striping Contract to Speedy Striping, Inc. for a total of \$17,450.00; and issue the Notice to Proceed be approved as presented  
**BY:** CM Collett  
**SECOND:** CM Savino  
**VOTE:** All in favor, the motion passed

**COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:**

\*Chamber of Commerce – CM Savino + Manager Wedemeyer\*  
\* Tourism – Mayor Beaver + Manager Wedemeyer \*  
Enterprise Zone-Open \* Joint Venture – VM Hooper + CM Collett\*  
Tribal Committee – Mayor Beaver + CM Savino \*  
Parks & Recreation- CM Collett \* Senior Center-CM Savino \*  
Streets & Traffic – VM Hooper + CM Savino\*  
\*PAACE Board – CM Collett + open \*  
Library Board – CM Shontz \* La Paz County Fair Board – Mayor Beaver  
\* WACOG – CM Hartless \*  
\*WAEDD – CM Savino + Mayor Beaver\*

*CM Savino reported attending the Chamber of Commerce meeting where the past events of the Tube Float and the upcoming Chili Cook-off were discussed; council asked what the numbers from the Tube Float attendance, were etc. Frank replied that was a unknown by him but the Chamber did discuss the trash was better tended to this year. Council asked what the biggest problem this time and that was was replied the traffic getting into the State Park. A service was planned to be in charge but it was very apparent that didn't work well with the major backlog of vehicles on Highway 95. Future reports might be forthcoming from the Chamber during Mary's reports.*

*A huge thank you was given to Darla and to the Senior Center staff for the celebration/memorial for Florence Berryhill; she would have been very pleased with the big turnout of her sister Does, the Hospital Auxiliary Ladies, the Scroptmist Ladies, and the attendance of members of the Senior Center Committee; all of which Florence was a lifelong member of each.*

**CALL TO THE PUBLIC:**

***There was no call to the public at this meeting***

**ANNOUNCEMENTS:**

Mon.	Aug. 14 <sup>th</sup>	Parks and Recreation Committee Meeting	4:00pm
Tue.	Aug. 15 <sup>th</sup>	<b>Next</b> Regular Council Meeting	6:00pm

***Unless so noted, all meetings are held in the Council Chambers located at 1314 11<sup>th</sup> Street.***

**ADJOURNMENT:**

Vice Mayor Hooper adjourned the Regular Meeting at 6:33pm

Approve

\_\_\_\_\_  
Jerry Hooper, Vice Mayor

CERTIFICATION:

I certify that the following is a true and correct copy of the minutes of the Regular Council Meetings of the Town of Parker Common Council, which was held on Tuesday, August 1, 2017. I further certify the meeting was duly called, held, and that a quorum was present.

*Candy Cockrell, Town Clerk*

Some members of the Council or the Town Attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the Town Clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible.