

MINUTES
AMENDED 06-01-2021

TOWN OF PARKER COMMON COUNCIL
WORK SESSION
SPECIAL EXECUTIVE SESSION MEETING
TOWN COUNCIL CHAMBERS 1314 11th STREET
SEPTEMBER 10, 2019 5:30 PM

MAYOR'S ANNOUNCEMENT: Mayor Beaver asked all in attendance to please turn off their electronic devices during the Council Meeting

CALL THE SPECIAL WORK SESSION TO ORDER: Mayor Beaver called the Special Council Work Session to order at 5:30 P.M.

ROLL CALL OF COUNCIL: Mayor Dan Beaver, Vice Mayor Jerry Hooper, Council Member Karen Bonds, Council Member David Lucas, Council Member Frank Savino, Council Member Marion Shontz, and Council Member Randy Hartless.

Staff Present: Town Manager Lori Wedemeyer, Community Development Director Nora Yackley and Town Clerk Amy Putnam

Others Present: Tammy Thorn, Mary Hamilton, Chonna Marshall, Lori Muriel, John Gutekunst, D.L. Wilson, Roberta Hoffman, Ray Albright, Alyssa Burgoz, Kyleen Baldwin, Bryant Shontz, Jim Beaver.

PURPOSE:

1. Community Partners
 - a. Discussion of the Community Partners Program Services Agreement

Mayor Beaver opened the meeting for discussion; Town Manager Lori Wedemeyer describes the packets that were handed out for review. Chamber Director Mary Hamilton thanks the Council for the opportunity to speak and introduces the Chamber board. Mary states there are several items that the Chamber disagrees with. Issues are as follows:

Page 1: Item I) a-5: Mary notes later in the agreement if they are out of compliance with this item they may not get funded. She says that sometimes the Chamber gets requests for info that may not necessarily relate to the Town.

Page 2: Item I) c-1: The Chamber would like this item removed. Mary spoke to several agencies regarding audits. She notes that an audit costs about \$12,000.00 annually.

She thinks that expense would outweigh the benefits. The director of the Lake Havasu City Chamber recommended a compilation. She notes IRS and State of Arizona do not require audits. She notes that she has very thorough records. Vice Mayor Jerry Hooper suggests that since this a public fund it should have an audit. Mary thinks that the Chamber will never meet the state minimum requirements that would deem an audit necessary as outlined by the State of Arizona. CM Hartless speaks to the price of an audit. CM Shontz thinks we should explore additional "auditing" ways, such as a review of finances and a compilation, she thinks that a full audit is too expensive. CM Shontz asks if there is a finance committee. The Chamber has their own board that reviews monthly finances. CM Savino thinks transparency is key, and that the Town must be accountable to the public about how funds are spent. He notes that the main concern is to help the Chamber stay accountable as well. CM Lucas asks the other Council members if the money for an audit would come from the bed tax. Yes it would. CM Hartless feels an audit is unnecessary and overreaching, and doesn't understand why we should have to do this. CM Savino notes that they have already discussed this program services agreement and that all Council members were in agreement with the proposal sent to the chamber. CM Hartless stands by his previous statement and that the Chamber has never had to deal with this type of thing. CM Bonds asks about the 2018 agreement if the wording the same. Town Manager Wedemeyer notes that the 2018 shows that there is a clause similar to this.

Page 2: Item I) c-3: Unsure of wording; "30 days after the end of the period stated" it is to mean end of the month.

Page 3: Item I) c-5: Wording update

Page 3: Item I) c-7: Mary notes they should not be required to hold the events listed. Rather that should be internal decision. Chamber board member speaks and feels the agreement should say "events" not tube float, chili cook off etc. The group discusses lighted boat parade and the lack of participation. CM Hartless wants to know what the word "event" means. The group discusses different types of award ceremonies and gatherings that would bring people to town, with the idea that they will spend money in town.

Page 3: Item I) E: The Chamber feels printed material marketing should be left to the Chamber board to decide upon. Town Manager Wedemeyer speaks to the Passport printing that was requested by Linda Goldberg and was denied by the Chamber due to lack of funds. The Chamber is willing to ear mark certain funds for printing and distributing "tri fold brochures" if that is what the Town is asking for. CM Bonds asks about kiosks in other cities. Mary notes that materials are sent to other visitor centers throughout the state. Mary notes in 2010 grant monies were taken away and that prior to the end of the grant she ordered as many brochures as she could have and is still distributing those.

Page 3: Item I) F: Remove word "metropolitan"

Page 3: Item I) G: Mary requests this item be removed as hours of operation should be Chamber board issue.

Page 3: Item I) H: For this item the Chamber board requests specific criteria that they will be evaluated upon. She also requests that a three member team, who does not currently serve on the board for delivering the evaluations.

Page 3: Item I) I: Chamber board member Thorn notes that from an insurance stand point many different events serve alcohol and the Town may not want their logo on those certain types of events (mixers). The Chamber notes they will be happy to use the Town logo on all the other events if the Town wishes. Mayor Beaver notes that the Town is the biggest sponsor of the Chamber and that each and every time the Chamber hosts an event the Town logo should be displayed. CM Savino notes that the Town logo was not displayed during the tube float at all in 2019. The Chamber notes that they failed the Town last year on that and apologizes for doing so.

Page 3: Item I) J: Mary requests explanation on this item she notes that she took "high offense to this". CM Hartless agrees this item feels like its personal and isn't sure what it means. Mary notes that the Chamber is the only organization that makes sure to include other service organizations in the community. She notes specifically the downtown experience, which is not a fundraiser for the chamber, but rather a civic event. The Chamber offers free booths to other services clubs, giving them the opportunity to make money. In addition the Chamber provides, at no cost, parade applications, they sell tickets for other organizations to help fundraise, she notes all service organizations are welcome to come to Chamber mixers to promote their clubs and network. She notes the opportunities she affords to many other agencies as well.

Page 4: Item II) B-1: Typo. Mary asks if the Town is requesting an invoice in addition to the letter that is already submitted. Town Manager Wedemeyer states either way is fine.

Page 4: Item II) C: The Chamber again requests that the Town provides the evaluation criteria, and a three member team, who does not currently serve on the PACC board of directors, for delivering the performance evaluation.

Page 5: Item III) D & E: The Chamber feels these items are redundant. MH asks for clarification, Town Manager Wedemeyer notes that this item is in case the Town wants to host an event with in Parker; they can contract with another agency. CM Hartless feels like this item goes deeper than just being able to contract with other parties. He says he reads it like the Town can ask the Chamber for money back to host an event. Discussion continues other members of Council don't agree that money would be able to be taken back. Town Manager Wedemeyer states the item can be removed if all parties agree. Item D is struck form the contract.

Page 6: Item VII) B-1&2: Mary notes this section is redundant. Regarding an audit.

Page 7: Item VII) C-1, 2, and 4: Mary states that the Town cannot see her employee records. Town Manager Wedemeyer agrees and states this item was in last year's agreement. The Chamber feels that auditing of employee records is an over step. Parties think these items can be struck.

Page 8: Item VII) K: All parties agree that this is not a partnership. Discussion continues regarding the Town Manager being included as a voting member of the board.

Mayor Beaver asks for further comments regarding the agreement. It is noted that no decisions have been made tonight.
The Council recesses for a break 6:33 PM

Meeting recalled at 6:37 PM

Mayor Beaver welcome the EDC to come speak. Town Manager Wedemeyer again explains the packets that were handed out to the Council for review.

D.L. Wilson speaks on behalf of the EDC. He Thanks the Council for their support over the years. He states that he is struggling with the agreement. He notes that the agreement was only received the agreement 1 week ago, he doesn't remember many of the items that are on this year's agreement. He notes that he has not had a chance to review with his board prior to this meeting. He wants to speak to his lawyer prior to signing anything. He states he doesn't have much else to discuss at this time. He provides a handout to the Council for review. Provided is a copy of a graph showing town sales tax revenue collected over the last 5 years. He notes that there is a significant increase. D.L. state this is in part to the efforts of the EDC, notes new businesses in town. VM Hooper notes the figures provided are cumulative, not an annual increase. Town Manager Wedemeyer notes that Skip has volunteered to be on the work force development board. She notes a couple of issues. She notes the president should meet with the Town Council individually to let them know what's going on. If Council knows what's going on they can coordinate with ground breakings/grand openings, including retail. She also notes that town staff should not be used in the administration of the program. CM Bonds asks D.L. what role the EDC played in bringing new businesses to town. Mayor Beaver points out that this is a team effort.

ADJOURNMENT: Mayor Beaver adjourned the work session at 6:52 pm

CALL THE EXECUTIVE SESSION TO ORDER: Mayor Beaver called the special meeting/executive session to order at 7:00 pm

MAYOR'S ANNOUNCEMENT: Please turn off or set to mute your electronic devices during the Council Meeting

ROLL CALL OF COUNCIL: Mayor Dan Beaver, Vice Mayor Jerry Hooper, Council Member Karen Bonds, Council Member David Lucas, Council Member Frank Savino, Council Member Marion Shontz, and Council Member Randy Hartless.

Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam

1. Discussion and possible action to convene into an Executive Session pursuant to **A.R.S. § 38-431.03A (1)** for the purpose of:
 - a. Discussion of the Job Performance of the Town Manager

Convene into Executive Session

MOTION: Move to go into an Executive Session
BY: CM Savino
SECOND: CM Bonds
VOTE: All in Favor, the motion passed; Mayor Beaver gave the Executive Warning and called the Executive Session to Order at 7:00 PM

“Note, Executive Session are not open to the public, Matters discussed in an Executive Session must be kept Confidential by those attending”

Adjourn the Executive Session and Re-Call the Special Meeting to Order

CALL THE SPECIAL MEETING TO ORDER: Mayor Beaver recalled the Special Meeting to order

ROLL CALL OF COUNCIL: Mayor Dan Beaver, Vice Mayor Jerry Hooper, Council Member Karen Bonds, Council Member David Lucas, Council Member Frank Savino, Council Member Marion Shontz, and Council Member Randy Hartless.

Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam

Discussion and Possible Action on the following item(s)

1. Discussion and Consideration of any motions pertaining to the employment and compensation of the Town Manager

MOTION: To continue with the employment of the Town Manager with a 3 year contract with a 1 year option and 2% compensation in pay.
BY: CM Hartless
SECOND: VM Hooper

VOTE: All in Favor, the motion passed;

ADJOURNMENT: Mayor Beaver adjourned the meeting at 8:20 PM

Approve


Karen Bonds, Mayor

CERTIFICATION:

I certify that the following is a true and correct copy of the minutes of the Special Council Work Session of the Town of Parker Common Council, which was held on Tuesday, September 10, 2019. I further certify the meeting was duly called, held, and that a quorum was present.

Amy Putnam, Town Clerk

Some members of the Council or the Town Attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the Town Clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible.