

**Due To COVID-19 And Social Distancing Requirements**  
**This Meeting Will Be Open To The Public in Limited Capacity and by Telephone**  
**For Additional Meeting Information**  
**Please See The Last Page Of The Agenda For Call In Information**

TOWN OF PARKER COMMON COUNCIL  
REGULAR COUNCIL MEETING/SPECIAL WORKSESSION  
TOWN COUNCIL CHAMBERS 1314 11<sup>th</sup> STREET  
TUESDAY, SEPTEMBER 15, 2020 6:00 P.M.

MINUTES

**MAYOR'S ANNOUNCEMENT:** Please silence or mute your electronic devices during the Council Meetings

**CALL THE REGULAR MEETING TO ORDER:** Mayor Beaver called the meeting to order at 6:00 P.M.

**ROLL CALL OF COUNCIL:** Mayor Dan Beaver, Vice Mayor Jerry Hooper, Council Member Karen Bonds, Council Member Frank Savino, Council Member Marion Shontz, Council Member Randy Hartless, and Council Member David Lucas.

Other Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam, Community Development Director Nora Yackley, Director of Public Works Steve Ziegler, Chief of Police Michael Bailey, Senior Center Director Darla Tilley, Library Manager Tracy McConnell

Others Present: Pastor Darrell Grissum, Deana Beaver, Valerie Sutton, Charles Baker, Jo Andress, Michael Kelly, Michaela Kelly, John Gutekunst

**INVOCATION:** Given by Pastor Grissum of Lily of the Valley Church

**PLEDGE OF ALLEGIANCE:** Given by all in attendance

**PRESENTATION:** Constitution Week Proclamation

*Deanna Beaver provides council with an introduction of the proclamation. She introduces Jo Andress of the DAR Lake Havasu Chapter and gives all in attendance a copy of the Constitution*

of the United States. She reads the proclamation and Mayor Beaver proclaims September 17-23, 2020 Constitution week.

**PRESENTATION:** Certificate of Appreciation

Mayor Beaver presents John Gutekunst with a certificate of appreciation for his years of service to the community. He thanks John and invites everyone to help celebrate John's 60th birthday with cake following tonight's meeting.

**PRESENTATION:** 45 Year Business Award

Mayor Beaver presents Chuck Baker with a 45 year business award. He thanks Chuck for all of the community development he has done over the years.

**CALL TO THE PUBLIC:**

There was no call to public presented to the clerk

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town clerk. please limit your comments to a maximum of 3-minutes.

**CONSENT AGENDA:**

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

***Approve the following:***

- a. Town of Parker Regular Meeting Minutes of August 18, 2020

**MOTION:** To approve the Town of Parker Work Session/Regular Council Meeting Minutes of January 21, 2020  
**BY:** CM Bonds  
**SECOND:** CM Savino  
**VOTE:** With and all others in favor, the motion passed;

**REGULAR AGENDA:**

***Discussion and possible action on the following item(s)***

- 1. Approve/Deny Engine Replacement for 2007 Ford F-150 Pickup  
Steve Ziegler, Public Works Director

Mayor Beaver recuses himself from this item. Public Works Director, Steve Ziegler, requests the council to approve the engine replacement for the 2007 Ford F-150. He notes the repairs that have been completed on the truck and the service history. VM Hooper asks how many miles are on the truck, there are approximately 45,000 miles on the truck. It is also noted that those are "in town miles" typically done at a low speed which is much harder on a vehicle than highway miles. Steve provides the council with an overview of the bids. He notes that Parker Motor provided several diagnostic tests. It is noted that the bid from Parker Motor is \$92 higher than the lowest bid. Steve requests that since Parker Motor had provided the diagnostic testing at no charge that we accept their bid and benign with the work. Steve notes the funds for this new engine will come from the FY20/21 Street Operating Budget. There is no further discussion.

**MOTION: Engine Replacement for 2007 Ford F-150 Pickup**  
**BY: CM Savino**  
**SECOND: CM Hartless**  
**VOTE: With Mayor Beaver abstaining and all others in favor, the motion passed;**

2. Approve/Deny Crack Seal Equipment Rental and Materials Purchase Request  
Steve Ziegler, Public Works Director

Public Works Director, Steve Ziegler, requests approval to purchase materials and rent equipment needed for the annual crack seal maintenance of Town streets. He notes this is an annual budgeted item, the funds are available in the Streets Capital Projects Budget for FY 20/21, He notes the use of superior products utilizing their ADOT contract, so there is no need for additional bids. The rental price for the equipment is approximately \$4,000 per month and the materials run \$.39 per lb. He notes that he will be renting the equipment a little later in the year as we ran into many days last year when work could not be completed due to rain. He hopes this delay will still allow the work to be completed during the cooler months and avoid any possible delays with rain. There are no further questions on this item.

**MOTION: Crack Seal Equipment Rental and Materials Purchase Request**  
**BY: VM Hooper**  
**SECOND: CM Bonds**  
**VOTE: With and all others in favor, the motion passed;**

3. Approve/Deny Design Phase for Arrowhead-Bronco Street Repair Project  
Steve Ziegler, Public Works Director

Public Works Director, Steve Ziegler, requests council to approve the design phase for Arrowhead-Bronco Street Repair Project. The construction design and hydrology study will be completed by Atkins for \$35,925. He notes the design phase needs to be completed prior to any construction and outlines what the hydrology and hydraulics study will provide. He also notes that the streets and traffic committee recommend this project as a top priority. The funds for this project will come from the approved FY20/21 Streets capital budget where

\$326,000 has been budgeted for engineering and construction. Steve hopes to have the engineering work completed by November and begin construction shortly there after. There are no further questions regarding this item.

**MOTION: Design Phase for Arrowhead-Bronco Street Repair Project**  
**BY: VM Hooper**  
**SECOND: CM SHontz**  
**VOTE: With and all others in favor, the motion passed;**

4. Approve/Deny La Paz Regional SRT Policies

Michael Bailey, Chief of Police

*Chief of Police, Michael Bailey, requests council to approve the La Paz Regional SRT Policies. He notes the purpose of the policy is to establish guidelines on how the Parker PD will operate with the La Paz County SRT. CM Bonds asks how many members of our team will be on the SRT, Chief Bailey notes that at this time there are 2, another Officer will need to retest to be a part of the team. There are no further questions.*

**MOTION: La Paz Regional SRT Policies**  
**BY: CM Hartless**  
**SECOND: CM Lucas**  
**VOTE: With and all others in favor, the motion passed;**

5. Approve/Deny Parker Public Library Policy and Procedure Manual

Tracy McConnell, Library Manager

*Library Manager Tracy McConnell requests council approve the new policies and procedures for the Parker Public Library. She notes that the last time this policy was adopted it was decided to charge residents outside of the Town of Parker \$20 annually to have a library card. She notes the revenues over the past 7 years have been approximately \$14,000 which amounts to about \$2,000 of revenue annual for the library. SHe feels the overall benefits of removing the fees would outweigh the loss in revenue. SHe has reached out to the La Paz County Supervisors and San Bernardino County to see if they will be able to assist with making up the lost revenues. CM Bonds agrees and Thanks Tracy for her harf work on this item.*

**MOTION: Parker Public Library Policy and Procedure Manual**  
**BY: CM Lucas**  
**SECOND: VM Hooper**  
**VOTE: With and all others in favor, the motion passed;**

Please fill out a "Request to Speak" form if you wish to address the Council at "Call to the Public" on any agenda item

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

- \*Chamber of Commerce-CM Savino + Manager Wedemeyer\*
- \* Tourism-Mayor Beaver + Manager Wedemeyer \*
- Joint Venture-VM Hooper + CM Savino\* PAACE-CM Lucas
- Tribal Committee -Mayor Beaver + CM Savino \*
- Parks & Recreation-Lucas + Hooper Senior Center-CM Savino \*
- Streets & Traffic -VM Hooper + CM Savino\*
- Library Board\*CM Shontz\*La Paz County Fair Board-CM Bonds
- \* WACOG-CM Savino + CM Hartless
- \*WAEDD- CM Savino + Mayor Beaver

CM Lucas provides the group with an update of the PARks and Rec committee. It is noted that the committee is in the process of planning the Annual Trunk or Treat event. Different options for how the event will look like are being discussed. The committee wanted to try to put on as normal of an event as possible for the kids, we all know they have not had any fun activities all summer in addition to not being in school. More information will be forthcoming from the committee regarding the event.

ANNOUNCEMENTS:

Tuesday	October 6, 2020	Next Regular Council Meeting	6:00 PM
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*Unless so noted, all meetings are held in the Council Chambers located at 1314 11<sup>th</sup> Street.*

**Adjourn the Regular Council Meeting and Convene into Special Worksession**

Mayor Beaver adjourned the regular Council meeting at 6:30 PM

CALL THE SPECIAL MEETING TO ORDER: Mayor Beaver called the Special Work Session to order at 6:47 PM

ROLL CALL OF COUNCIL: Mayor Dan Beaver, Vice Mayor Jerry Hooper, Council Member Karen Bonds, Council Member Frank Savino, Council Member Marion Shontz, Council Member Randy Hartless, and Council Member David Lucas.

Other Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam, Community Development Director Nora Yackley, Chief of Police Lieutenant Michael Bailey.

PURPOSE:

1. Discussion regarding the matters referenced below

a. Town Code 6-3-2 Livestock and Poultry

*Mayor Beaver opens up the floor for Director of Community Development, Nora Yackley, to update all in attendance on the town code discussion. It is noted for the group that they have received various handouts from the previous work session. The handout includes various proposed changes from several individuals including the public, department heads and council members. Director Yackley provides an overview of the recommended changes. She specifically notes the proposed changes to the code which include the following:*

*The amount of animals allowed per household. Director Yackley notes that the current code limits the number of animals per household to 3 or however many children reside at the residence whichever is less. The proposed change would allow one additional pen and be based on the number of children, the limit on animals per property would be 4. She notes that the proposed changes would allow families that have more than 3 children the opportunity to all participate in raising livestock. She notes that this proposed change is also based on the number of lots that a family may own. If a house sits on more than 1 lot the family is allowed to have 1 additional animal. Yackley notes that in order to keep the animals for showing a permit will need to be pulled. Pen size is discussed. The pens will need to meet 4-H/FFA Standards. Mayor Beaver asks for clarification on the number of animals Yackley provides clarification.*

*Time limits for livestock are discussed. She notes the amount of days which line up to the La Paz County Fair. It is noted that for a steer or lamb the time limits will allow for showing at the state fair as well. There will be a proposed provision for other animals and they would receive a separate permit for that. Discussion continues regarding dates and state fair. It is clarified that a participant could have an animal upto 9 months. This falls in line with the showing times. It is noted that there will be no changes to the other portions of the ordinance, this is specific to the Youth Livestock Program. CM Bonds asks about showing this year. It is noted that there is discussion of having a virtual showing this year for the state fair. CM Shontz thanks Nora and Chief Bailey for their hard work on this. SHE asks about the length of time a person may keep an animal. It is noted that it is possible that a person may have an animal up to 9 months based on when and where they will be showing the animal. CM Hartless notes the changes to the permit process which bring these issues down to personal responsibility. Discussion*

continues regarding the changes to the ordinance. The amount of animals under the proposed ordinance is clarified. Nora notes the ultimate goal is to make everything easier for the kids to participate. CM HARTless notes there are not a lot of changes but rather the community development department, through their permitting process will now be able to better monitor and enforce the ordinance, which has not been done in the past. Nora notes the goal is to have full compliance of the ordinance and hope that the proposed changes will give the parents and kids better guidelines. CM Savino asks about waste and how that is being disposed of. VM Hooper asks how many people this new ordinance will ultimately affect. Bailey thinks it is between 15-20 families, at most within the town limits. The location for the Blythe 4-H club is discussed, they have a local space where kids can raise animals which are not at their residences. It is noted there are spots like this locally, however there are issues with security. Notification of neighbors is discussed. It is noted that it should be a notification system not a permission system. Mayor Beaver notes that he supports the programs that all kids are involved in, however he cannot imagine being next door to an animal pen for 9 months out of the year, he feels this could affect property values. He understands that this is a learning experience for the kids, but the amount of animals proposed seems to take away from the learning experience and makes it more about making money. It is noted there are approximately 1200 lots in town. It is noted there is a need to review this ordinance further to make sure that it is fair for kids participating and others that may be affected. It is noted that under the current code with the proper set backs and space every lot in town could have a horse on it. Discussion continues about putting together a committee to update other portions of the Town code. It is time that things be updated to fit the times.

#### b. FY 2020-2021 Financial Update

Town Manager Wedemeyer, noites for Council the various handouts she has provided for the financial update. She notes the balance specifically in the Streets and Traffic budget and how well the pay as you go method seems to be working out. Everyone agrees they do not want to go out for bonds in order to update all the streets at one time. She notes that most accounts are looking good, given the current situation with COVID. She does note the negative balance in fund 31. It is noted that we have not shut off any residential water services for non payment nor have we collected any late fees. It is noted the balance in the water fund due to this is -\$76,737. Sales tax was not much less than it was in 2019, council notes they are pleased with the amount of sales tax revenue given the pandemic in the last quarter of the year. TM Wedemeyer moves on to the building permit fees. They have seen a significant increase over the last year since the correct billing has been being done, same goes for the cemetery fees. Court fines and fees are also being dealt with properly.

ADJOURN THE SPECIAL MEETING: Mayor Beaver adjourned the meeting at 7:52 PM

Approve

A handwritten signature in cursive script, appearing to read 'Dan Beaver', written over a horizontal line.

Dan Beaver, Mayor

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

ZOOM MEETING INFORMATION

REGULAR COUNCIL MEETING/EXECUTIVE SESSION

Time: September 15, 2020 6:00 PM Arizona

Join the Zoom Meeting from your computer with the address below. Follow the instructions on the Zoom website. (Available for Audio Only)

<https://us02web.zoom.us/j/88315170572>

Or

Dial one of the numbers below. If one is busy try the next. Once you're connected follow the prompts.

253-215-8782

312-626-6799

Meeting ID: 883 1517 0572