

MINUTES
TOWN OF PARKER COMMON COUNCIL
WORK SESSION
SPECIAL COUNCIL MEETING
TOWN COUNCIL CHAMBERS 1314 11th STREET
DECEMBER 12, 2019 5:30 P.M.

CALL THE WORK SESSION TO ORDER:

5:30 P.M.

MAYOR'S ANNOUNCEMENT: **PLEASE TURN OFF OR SET TO MUTE YOUR ELECTRONIC DEVICES DURING THE COUNCIL MEETING**

ROLL CALL OF COUNCIL: Mayor Dan Beaver, Vice Mayor Jerry Hooper, Council Member Karen Bonds, Council Member Frank Savino, Council Member Randy Hartless, and Council Member David Lucas. Absent Council Member Marion Shontz.

Other Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam, Community Development Director Nora Yackley, Director of Public Works Steve Ziegler and Public Works Administrative Assistant Jackie Johnson.

Others Present: John Gutekunst, Jennifer Aspa, Lori Muriel, and Michael Kelly.

PURPOSE:

1. Park Usage

a. Discussion of the Park Usage Policy and Reservation Procedure

Public Works Director, Steve Ziegler advises council that the parks and recreation committee have been working to update the park usage policies and procedure, They feel this is necessary to clarify usage policies and for team sports scheduling. He notes the various the various steps the committee has taken in order to update the policy. The P&R committee has reached out to other municipalities' regarding their policies, procedures and fees, the recommendations the committees is making are based on those conversations. Steve notes that the committee felt it was necessary to remove redundant information from the policy to make it more polished and clear to understand for park users. Steve notes that the committee spent a lot of time discussing waiving of fees for users, and notes specifically waiving for non-profits, in the end the cost is passed directly to the town. Steve notes the committee has taken into consideration the fiscal impact this will have on users and they understand that we live in an economically challenged area. Mayor Beaver asks for input from the Council Liaisons, CM Lucas notes the amount of effort the committee has put into updating the policy. Committee Member, Jennifer Aspa, notes that the committee took about four months discussing the fees and waivers. She notes that the waiver option has been removed from the policy. She states Kingman charges \$11 per game plus the cost of concessions for all park users. She feels the new policy is a little give and take and she notes the updated verbiage. CM Bonds thinks the policy changes look good and thanks the committee for their hard work on getting it updated. CM Savino notes that

the town will not recoup all of the costs associated with park usage; however these changes are needed in order to continue providing services. VM Hooper notes he has driven by the parks many times and the lights are on but no one is at the park. Steve notes they are still working on some bugs with the timers. CM Hartless asks how the school district handles use of their football field. Jennifer Aspa notes that pop Warner would normally try to have their games during the day in order to avoid the fees charged by the school; and if they did have a night game she would submit a letter of donation to BIA to waive the fees. She notes that the district was very clear they would charge for the use of the lights during evening games; however the use of the field was free. Mayor Beaver asks for a little clarification regarding Kingman's fees. Jennifer Aspa notes that Kingman charges \$11 per field per game any time before 5:00 PM then the fee goes up to \$17 for the added use of the lights.

b. Discussion of the Magistrate Court

Public Works Director, Steve Ziegler, provides council with the bid documentation that was done for the Magistrate Court; He notes for council the different bids, amounts and describes the scope of work still needed to be completed at the building. He notes that a few items have changed to reduce the cost for the renovations to the building. He advises council that he would like to see the outside of the building finished up so the building doesn't look like an unfinished project. VM Hooper asks if the wood portion of the outside of the building will be stucco, yes it will be stucco and the brick will be painted to match.

2. Winterfest

a. Discussion of the Parks And Recreation Committees Proposed Winterfest Event

Public Work Director, Steve Ziegler, advises council that the parks a recreation committee has been working on getting the portable ice rink to set up here in town. The location chosen is Western Park, during the schools holiday break. Various committee members have met with the owners of the rink to see what would be needed in order to set up. Steve notes the need for additional power to be temporarily run to the site of the rink. He has been working with APS to get the power run to the Ramada. He notes the rink owners will provide 24/7 location services, there will be someone on site at all times, for safety and security. Steve discusses the fees the rink charges for set up and use, and any possible discount available to the public. CM Savino asks about the power. Steve notes that it is a 3 phase power for the refrigeration unit that freezes the ice; he notes this is typically more efficient and cheaper to use than traditional power. VM Hooper notes the success that Lake Havasu has had with their ice rink. CM Lucas notes that the ice rink will be hiring local high school kids to assist with operations. CM Hartless asks why the rink was not set up in the originally proposed location of the basketball courts. Steve says this is partly due to the uneven surface of the courts, he also notes that Lake Havasu had many rainy days this year which causes the rink to close down for refreezing of the ice. Under the Ramada at Western Park this would not be as much of an issue as it is covered.

Adjourn the Work Session and Call the Special Meeting to Order

CALL THE REGULAR MEETING TO ORDER:

ROLL CALL OF COUNCIL: Mayor Dan Beaver, Vice Mayor Jerry Hooper, Council Member Karen Bonds, Council Member Frank Savino, Council Member Randy Hartless, and Council Member David Lucas. Absent Council Member Marion Shontz.

Other Staff Present: Town Manager Lori Wedemeyer, Town Clerk Amy Putnam, Community Development Director Nora Yackley, Director of Public Works Steve Ziegler and Public Works Administrative Assistant Jackie Johnson.

Others Present: John Gutekunst, Jennifer Aspa, Lori Muriel, and Michael Kelly.

INVOCATION: Given by Pastor Julian Barbara from Calvary Christian Fellowship

PLEDGE OF ALLEGIANCE Given by all in attendance

CALL TO THE PUBLIC: No requests were submitted for the Call to the Public

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3-minutes**.

CONSENT AGENDA:

All items in the Consent Agenda are considered to be routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Parker Area Chamber of Commerce and Best In the Desert request Street Closures for the Wednesday, January 22, 2020 annual 425 "Downtown Experience" starting at 8:00 am going until 8:00 pm at the blocked off area of the 1317 Joshua Street Mall (*see maps*) *Special Event Liquor License already obtained by Soroptimist of Parker.*

MOTION: Move to Approve Parker Area Chamber Of Commerce and Best in the Desert Requested Street Closures
BY: CM Hartless
SECOND: CM Lucas
VOTE: With all others in favor, the motion passed;

- b. BITD request Street Closures for the annual 425 Off-Road Race on Friday January 24, 2020 and Saturday January 25, 2020 starting at 6:00 am (using the original California Avenue downtown route) (*see maps*)

MOTION: Move to Approve BITD request Street Closures for the annual 425 Off-Road Race
BY: CM Bonds
SECOND: CM Savino
VOTE: With all others in favor, the motion passed;

REGULAR AGENDA:

Discussion and possible action on the following item(s)

- 1. Approve/Deny Ordinance 08-2019 Renewing of a Franchise Agreement between N. P. G. Cable LLC, D/B/A Suddenlink and the Town of Parker to Construct, Operate and Maintain a Cable System.

Lori Wedemeyer, Town Manager

TM Wedemeyer notes this is a housekeeping item. She notes the 10 year term of the lease, franchise fees and the collection of sales tax. CM Savino asks for a little clarification on what fees are collected.

MOTION: Move to Approve Ordinance 08-2019 Renewing of a Franchise Agreement between N. P. G. Cable LLC, D/B/A Suddenlink and the Town of Parker to Construct, Operate and Maintain a Cable System.
BY: VM Hooper
SECOND: CM Hartless
VOTE: With all others in favor, the motion passed;

2. Approve/Deny Purchase of Superior Broom SM74J from John Deere for \$71,699.62 a FY 19/20 Streets Capital Budgeted item.

Steve Ziegler, Public Works Director

Public Works Director, Steve Ziegler request the council to approve the purchase of a 2019 Superior broom from John Deere. He notes this is a budgeted item for the FY 19/20 year. Due to the age, 23 years old, of the current broom it is unable to be overhauled. He notes the purchase will be made through the HGAC contract and we will receive a 24% discount. He notes the capabilities of the new broom which will make the operation of it more efficient and cost effective for the Town.

MOTION: Move to Approve Purchase of Superior Broom SM74J from John Deere
BY: CM Savino
SECOND: CM Bonds
VOTE: With all others in favor, the motion passed;

3. Approve/Deny Western Park Usage request for the Winterfest Ice Rink
Jennifer Aspa, Parks and Recreation Committee

The Parks and Recreation Committee request the council to approve the park usage request for the skating rink. She notes the committee has been working on this new event for the town since March. She notes the committee is trying to do a community event quarterly. She notes the dates of the request. TM Wedemeyer thanks the committee for their work in getting the rink here. She notes that there has been discussion about opening the concession stand for the sale of hot cocoa; they have reached out to local groups to see if they would like to set up during the event.

MOTION: Move to Approve Western Park Usage request for the Winterfest Ice Rink
BY: VM Hooper
SECOND: CM Lucas
VOTE: With all others in favor, the motion passed;

ADJOURNMENT: 6:30 PM

Approve

Dan Beaver, Mayor

Some members of the Council or the Town Attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the Town Clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible.