



Town of Parker Community Development

1314 - 11th St Parker, AZ 85344
PH 928-669-9265 Fax 928-669-5247

Application for Encroachment Permit

Fee **\$50.00**

Assessors Parcel # _____ Block _____ Lot _____

Property Owner's Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Numbers: _____
Home or Message Work Fax

MAIL PERMIT TO: _____ Owner _____ Contractor _____ Other _____ Pick Up

Property Information:

Physical Address: _____ Zoning _____

Owner / Builder: ___ Yes ___ No If no, please provide contractor information

Contractor Name: _____ License No: _____

Address: _____ Town of Parker Lic: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

Activity/Project: _____ Encroachment purpose/type (select one)

- 1. Temporary placement: _____ Dumpster _____ Other _____
- 2. Improvement construction: _____ Driveway _____ Sidewalk _____ Fence/wall _____
 _____ Landscaping _____ Awning/Carport _____
 _____ Other _____

Description of encroachment _____

Intended construction start date _____ Estimated completion date: _____

I attest that:

The information above is true and complete, to the best of my knowledge; I have read, understand, and agree to abide by Town of Parker Town Code; I agree to indemnify the Town of Parker, its directors, officers, agents, employees and volunteers and hold them harmless from and against any and all loss, liability, expense, claims, cost, suits, and damages, including attorney's fees, arising out of the activities described in this application; I agree to the standard conditions and any added special conditions of this permit, and will notify the Town of Parker in a timely manner to make all required inspections. **This application does not ensure that a permit will be issued.**

Signature of Applicant(s): _____ Date: _____

Printed Name of Applicant(s): _____

Submit application, along with required fee and 2 copies of scaled drawings showing proposed work within the Town of Parker Right-a-way.

For Town of Parker use only – Do not write below this line
Permit - Preliminary Review & Approval:

Town Manager - Date

Community Development - Date

Public Works - Date

Applicant/Business Name: _____ Assessors Parcel Number _____

Standard Conditions of Approval:

1. This permit constitutes an agreement between Permittee and the Town of Parker, whereby Permittee is allowed to perform certain approved activity within dedicated public area under the preview of the Town of Parker;
2. This permit is revocable at any time by the Town of Parker Public Works Director;
3. Permittee agrees to provide the Town of Parker with a certificate(s) of liability insurance that includes General Liability, Automobile Liability, Workers Compensation and Employers Liability. Permittee is also obligated to provide certificates for its contractor(s), if any. The required insurance shall be kept in force by the permittee and its contractors for the term of the permit and shall not expire, be cancelled or materially changed to affect coverage available to the Town of Parker without thirty (30) days written notice to the Town. Contractor's certificates shall include all subcontractors' assureds under its policies, or Contractor shall collect from each of its subcontractors a certificate that meets or exceeds the requirements for a Contractor. Contractor agrees to maintain and make available to the Town of Parker all subcontractors' certificates upon demand. The Town of Parker reserves the right to require an increase or allow a decrease in insurance limits or coverage based on the risks and financial exposure arising out of the event or activity proposed in the permit application;
4. The Permittee shall hold the town harmless of and from any liability of any nature resulting from any such encumbrance or obstruction being located within the right-of-way, and releasing the town from any liability for any obligation to maintain the encroachment or for any damage there to;
5. Permittee shall comply with all applicable Federal, State and Local laws, codes, regulations and ordinances, including OSHA requirements for excavation safety;
6. Permittee shall contact the Town of Parker no less than 48 hours in advance of the scheduled work/activity for inspection, and comply with all requirements of the Town of Parker for proper execution of the work/activity. Contact the Public Works Department at (928) 669-9265 for inspection;
1. Permittee shall contact Arizona Blue Stake (1-800-782-5348) to locate and mark utilities no less than 48 hours prior to commencing work;
2. A copy of the encroachment permit must be available onsite for review;
3. Work covered under this permit application must be completed no later than six (6) months of the approval date of this application;
4. Permittee shall be responsible for any repair or maintenance work to the encroachment for the duration of the encroachment. The Town of Parker reserves the right to require the permittee to perform any repairs necessary to the encroachment throughout the life of the encroachment;
5. Permittee shall obtain written approval from the abutting property owner if the encroachment encroaches on abutting property owned by someone other than the permittee;
6. Permittee shall remove the encroachment and restore the right-of-way to its original or better condition if the Town of Parker cancels or revokes the encroachment permit and terminates all rights under the permit.

Construction Drawing or Site Plan:

Plans must be submitted that show the following:

- All parcel property lines,
- Location of encroachment, incl. setbacks distances to property lines,
- Location of all existing structures
- Distances between structures and property lines,
- Location of site utilities incl. water lines, sewer, septic tank and drain field (incl reserve area)
- All easements, washes, embankments and slopes
- North directional arrow

The Encroachment Permit is issued upon the expressed condition that the Town of Parker does not protect or insure against loss of personal property or improvements owned by Permittee. Permittee waives the right to claim damages from the Town of Parker for any damage resulting to said property in the event that property is damaged or destroyed by fire or any other perils that is not the direct result of negligence by the Town of Parker.

Total Permit Fee: _____ Final Permit Approved By: _____ Date: _____