



Town of Parker
Community Development
 1314 - 11th Street Parker, AZ 85344
 Phone: (928)669-9265 Fax: (928)669-5247

Encroachment Permit Application

Note: please allow 5 – 7 working days processing time for your encroachment permit application.

PLANS/APPLICATION SUBMITTED BY: ___ Owner ___ Contractor ___ Other _____
DELIVER PERMIT TO: ___ Pick Up ___ Owner ___ Contractor ___ Other _____

(please provide mailing address, e-mail, OR fax number for permit delivery)

PROPERTY INFORMATION:

Parcel # _____ Parcel Address: _____
 Subdivision/Park (if Applicable): _____
 Parcel Owner Name: _____
 Owner Address: _____
 City: _____ State: _____ Zip: _____ Phone: _____

PROPOSED ACTIVITY/CONSTRUCTION: (select one) ___ Temporary ___ Permanent

Description of Work: _____
 _____ Total Sq Ft: _____
 Intended Start Date: _____ Estimated Completion Date: _____

LICENSING AND EXEMPTIONS: (for projects over \$50,000, a copy of AZ bonding certificate/waiver MUST be provided)

___ **A.R.S. §32-1121A.5.1:** I am the owner/builder of the property and the property will not be sold or rented for at least one year after completion of this project.

___ **A.R.S. §32-1121A.6-1:** I am the owner/developer of the property and this property and I will contract with a licensed general contractor to provide all construction services. All contractors' names and license numbers will be included in all sales documents.

I WILL BE USING THE FOLLOWING LICENSED CONTRACTORS ON THIS PROJECT:

	Name	Town of Parker License No.	ROC License No.	Phone
General Contractor:				
Mechanical Contractor:				
Electrical Contractor:				
Plumbing Contractor:				
Framing Contractor:				
Other: _____				

I UNDERSTAND THAT THE EXEMPTION PROVIDED BY **A.R.S. § 32-1121A.14** (THE HANDYMAN EXEMPTION) DOES NOT APPLY TO ANY CONSTRUCTION PROJECTS WHICH REQUIRE A BUILDING PERMIT AND/OR THE TOTAL COST OF MATERIALS AND LABOR ARE \$750.00 OR MORE.

What You Need to Submit:

- Two (2) sets of construction plans (commercial plans need to be stamped by a licensed architect) One set will be returned to you (with the Town Inspector's stamp) with your approved permit.
- Plot or Site plan (must show the following information):
 - All parcel property lines, including all dimensions in feet.
 - Location of encroachment in relation to property lines. (setbacks, etc.)
 - Location of all existing structures.
 - Distance between all structures (old and new), property lines, and neighboring structures.
 - Location of utilities: water, sewer/septic tank and drain field (including reserve area).
 - All easements, washes, embankments, slope, etc.
 - North directional arrow.
- Written approval from abutting property owner(s) if the encroachment encroaches on abutting properties owned by someone other than the applicant.

The Permittee shall hold the Town harmless of and from any liability of any nature resulting from any such encumbrance or obstruction being located within the right-of-way, and releasing the Town from any liability for any obligation to maintain the encroachment or for any damage there to;

Permittee shall be responsible for any repair or maintenance work to the encroachment for the duration of the encroachment. The Town of Parker reserves the right to require the permittee to perform any repairs necessary to the encroachment throughout the life of the encroachment;

Permittee shall remove the encroachment and restore the right-of-way to its original or better condition if the Town of Parker cancels or revokes the encroachment permit and terminates all rights under said permit.

Under penalty of misrepresentation and/or perjury, I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to comply with all provisions of the Ordinances of the Town of Parker. I realize that the information that I have stated hereon forms a basis for the issuance of the permit herein applied for and approval of any plans in connection therewith shall not be construed to permit any construction upon said premises or use thereof in violation of any provision of the Town of Parker Code or any other ordinance, or to excuse the owner or his successors from complying therewith. **This application does not ensure that a permit will be issued.** The Inspector, prior to issuance of a permit, will verify the application along with the construction plans. The undersigned confirms that the information provided herein is true and correct. If any information provided herein is found to be false, the application may be considered null and void. Permits issued in reliance on false information, which may be provided herein, may also be deemed null and void. **I understand that the filing of an application containing false or incorrect information with the intent to avoid the licensing requirements of A.R.S. Title 32, is falsification pursuant to A.R.S. Section 13-2704 and is a Class 2 misdemeanor.**

The undersigned hereby agrees that construction may be inspected at any time during normal working hours. Construction inspections are to be scheduled at least 24 hours in advance of desired inspections.

Applicant Signature: _____ Date: _____

Printed Name and Relation: _____

DO NOT WRITE BELOW THIS LINE

Preliminary Review and Approval

Parcel Zoning: _____ Flood Zone: _____ ICC Valuation: _____ Total Fee: _____ Permit No: _____

Public Works Director: _____ Date: _____

Chief of Police: _____ Date: _____

Community Development Director: _____ Date: _____